



Monthly Committee Report to Board of Directors

Date of Meeting/Report: 2/9/23

Committee: Program Committee

Members Present: Seon Lewis-Holman, Jeanine Santelli, James Connolly, Andrea Kabacinski, Helen Pham, Jennifer Rosen, Nadia Joseph, Deb Spass

Members Absent: Michele Caliva, Kimberly Corbisero, Lisa Chung, Meghan Scali, Jennifer Zuber, Ebele Maduekwe,

What are the defined goals/objectives for the committee and with which Strategic Goal do they align?

The goal of the program committee is to increase membership retention, increase the value provided to the membership, and create deliverables to the membership. This aligns with member retention and provides value to the membership.

What are the success metrics/estimated timeline for those metrics for the committee?

2023 Program Calendar:

Feb: Books and Brunch

March: Elektra Health: Women's Health Menopause, Women and Money

April: Environmental/Beach Clean up

May: Books and Brunch

June: Statewide Peer Support Assistant for Nurses (SPAN)

August: Books and Brunch

September/October: Work-Life-Balance on the Night Shift

Nov: ANA-NY Annual Conference

Dec: Books and Brunch

What activity has the committee completed since the last report?

Further discussion on current (2023) planning. An update on other programming that still require form submissions.

What resources (financial or human) are the committee requesting of the staff or BOD?

None at this time.

Is there a motion from the committee?

Not at this time.

Respectfully submitted by:

James Connolly MSN, RN



Monthly Committee Report to Board of Directors

Date of Meeting/Report: 3/9/23

Committee: Program Committee

Members Present: Seon Lewis-Holman, Jeanine Santelli, James Connolly, Andrea Kabacinski, Jennifer Rosen, Deb Spass, Meghan Scali, Ebele Maduekwe,

Members Absent: Michele Caliva, Kimberly Corbisero, Lisa Chung, Jennifer Zuber, Helen Pham, Nadia Joseph,

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What activity has the committee completed since the last report?

Further discussion on current (2023) planning. A discussion regarding shifting our focus to 2024 planning as 2023 has a significant number of events.

What resources (financial or human) are the committee requesting of the staff or BOD?

None at this time.

Is there a motion from the committee?

Not at this time.

Respectfully submitted by:

James Connolly MSN, RN

March 2023 ED Report

Jeanine Santelli, PhD, RN, AGPCNP-BC, FAAN

Strategic Goal #1: Continue to increase membership at a sustained rate of 8% annually (benchmarks: beginning of JS tenure - 4186 members, end 2022 – 8220 members)

- 8293 members (down from 8362)

Strategic Goal #2: Increase member retention to sustain membership growth goal of 8% annually

- Retention rate - 69% (ANA benchmark 76%)

Strategic Goal #3: Increase member engagement to support retention goal

- Confirmed Summer Social at Swingers mini golf in NYC
- Confirmed Fall Social at Corning Museum of Glass
- Confirmed TWA Hotel for 2025 Annual Conference
- Registration open for Lobby Day
- Registration open for SIGS
- Registration open for ANAI
- Call open for Future Nurse Leader nominations
- Call open for Awards nominations
- Extended call for conference abstracts D/T low number of submissions

Strategic Goal #4: Increase value of membership

- April newsletter to publisher
- Winter issue of JANANY being finalized
- Continuing to refine the new website navigation and content
- Recorded first 2 sessions of “How To” series
- Marketing NLC info recording

Strategic Goal #5: Increase visibility

- Recorded interview for UAAlbany PH re: adult immunizations
- Attend NYSED BON meetings
- Invoiced OAs for 2024 dues
- Co-sponsor of *Building Guardrails to Success: Increasing Diversity in Nursing*
- Exhibiting in 2024
 - NSANYS
 - ENA
 - HCA
 - NYONL
 - NYSANA
- Collaborations

- Center for Nursing
 - CNR Leadership Group - chair
- CICU
 - Simulation bill
- NYSAC
- NOB Committee
- STTI Nurse Leader Review Committee
- Let's Get Immunized NY
- Tobacco Free NY
- Empire State Society of Association Executives
 - Jeanine – Board, ALA Committee, Scholarship Committee
- New York Nursing Alliance
- SUNY Polytech IRB Community Member
- ANA
 - GOVA calls
 - Pres/ED calls
 - Climate Change/Environmental Health collaborative



Committee Report to Board of Directors

Date of Meeting/Report: 2/21/2023

Committee: Education Committee

Members Present: Joanne Lapidus-Graham, Suzanne Elie, Doreen Rogers, Jessica Varghese, Tara Zacharzuk-Marciano, Nancy Maggio, Sarah Marshall, Aliza Ben-Zacharia, and Richardeanea Theodore.

Other Attendees: Marilyn Dollinger, Jeanine Santelli, Deb Spass, and Giselle Gerardi

Members Absent: Heidi Reid, Kristy Bowers, Charlyn Habeeb, and Kady Hoistion.

What are the defined goals/objectives for the committee and with which Strategic Goal do they align?

- Strengthen collaboration with Student Nurses Association; Resources will be directed to existing programs that increase membership stream
 - Members interested in inviting their own nursing students to meetings. Will let Joanne know in advance, for approval.
- Expand Continuing Education Programming
 - Article on mentorship submitted and features CE credit
- Increase opportunities for dialogue
 - March Guest Speaker: Suzanne Sullivan to join March meeting
 - Medical Librarians interested in presenting to the committee on a recent research project related to nursing literature searches.

What are the success metrics/estimated timeline for those metrics for the committee?

Goal to submit a publication to ANA-Newsletter in each issue

Aliza Ben-Zacharia and Tara Zacharzuk submitted an article for ANA NY journal.

What activity has the committee completed since the last report?

Article with continuing education credits submitted.

March meeting to include a guest speaker

What resources (financial or human) are the committee requesting of the staff or BOD? None

Is there a motion from the committee? None

Respectfully submitted by: Giselle Gerardi, Ph.D., RN



Monthly Committee Report to Board of Directors

Date of Meeting/Report: March 3, 2023

Committee: Legislative Committee

Members Present: Cathy Finlayson (CF), Sarah Valentine (SV), Tom Bonfiglio (TB),
Veronica Valazza (VV)

Board Members/Guests present: Jeanine Santelli, Amy Kellog; Kennedee Blanchard,

Members Absent: Alyssa Ballentine (AB), Faye Wang (FW), Glennie Millard (GM), Kaleena Soorma (KS), Brittany Richards (BR)

What are the defined goals/objectives for the committee and with which Strategic Goal do they align?

1. Review and provide input on current legislative activities as presented by Amy Kellog, ANA-NY Lobbyist.
2. Participate in NYS Lobby day/week in June.

The goals align with the 2022 ANA-NY Legislative priorities as approved at the annual conference

What are the success metrics/estimated timeline for those metrics for the committee?

Member attendance at monthly meeting

What activity has the committee completed since the last report?

Amy Kellog provided update on Governor Hochul proposed budget:

- 1 House Budget response due March 13.
- Preceptor Tax credit- ANA NY providing letter of support that this be incorporated into budget.
- Part W, Medication Aide Pilot program- ANA NY provided letter of concern regarding inclusion of Insulin and Heparin injectable medication

Review of Bill tracker for input on current Bills.

What resources (financial or human) are the committee requesting of the staff or BOD?

None

Is there a motion from the committee?

Respectfully submitted by:

Susan Chin

MEMORANDUM OF UNDERSTANDING between the American Nurses Association – New York (“ANA-NY”) and the Foundation of NYS Nurses, Inc. (“FNYSN”) made this __ day of _____, 2023.

WHEREAS, ANA-NY is a not-for-profit corporation organized under the laws of the State of New York with a principal place of business at 150 State Street, 4th Floor, Albany, New York 12207; and,

WHEREAS, ANA-NY is organized pursuant to Section 501(c)(6) of the Internal Revenue Code of the United States of America and governed by a Board of Directors under its approved by-laws; and,

WHEREAS, the FNYSN is a not-for-profit corporation organized under the laws of the State of New York with a principal place of business at 2113 Western Avenue, Guilderland, New York 12084; and,

WHEREAS, the FNYSN is organized pursuant to Section 501(c)(3) of the Internal Revenue Code of the United States of America and governed by a Board of Directors under its approved by-laws; and,

WHEREAS, ANA-NY and the FNYSN have maintained a collaborative relationship since ANA-NY was established in 2012; and,

WHEREAS, over the past decade, ANA-NY has promoted nursing leadership, research, and education and has been a member organization for registered professional nurses in New York State as a constituent of the American Nurses Association and has held an Annual Conference and Governing Assembly, promoted awards programs, promoted political action, participated in the Future of Nursing NYS Action Coalition (NYSAC), which is housed at the FNYSN, and supported its NYS Fair activities and provided complementary exhibit space to the FNYSN at its annual conference, supported the Center for Nursing Research (CNR) with funding for the Fellows Program and the CNR Leadership Team and further supported the FNYSN’s Nightingale Gala; and,

WHEREAS, over the past 48 years, the FNYSN has promoted nursing leadership, research, and education through three Centers: the Bellevue Alumnae Center for Nursing History (CNH), the St. Luke’s Alumnae Center for Public and Professional Education (CPE) , and the Cathryne A. Welch Center for Nursing Research (CNR); and housed the Future of Nursing NYS Action Coalition (NYSAC) since its inception in 2010, provided grants and scholarships to nurses and nursing students, recognized and supported nurse researchers through awards and a Fellows program, conducted research on various topics pertinent to the nursing profession, managed various private, state, and federal grant programs supporting the profession of nursing, provided complementary archive space to ANA-NY, coordinated various volunteer nursing committees and groups supporting the advancement of the profession; and,

WHEREAS, ANA-NY and the FNYSN formed a Committee in July 2022, composed of representatives from both organizations including the respective Board Presidents, Executive Directors, and two additional Board members from each organization; and,

WHEREAS, the aforesaid Committee met to discuss opportunities for a more formal relationship between both organizations with the primary intention of exploring sharing resources, enriching program offerings and expanding services to registered professional nurses in New York State:

NOW, THEREFORE, ANA-NY and the FNYSN agree as follows:

1. ANA-NY and the FNYSN shall continue to meet and discuss opportunities to combine and maximize the skills, talent, staff, and resources of ANA-NY and the FNYSN.
2. ANA-NY and the FNYSN shall explore opportunities for shared resources, enriched programs and services, increased benefits to members/supporters of either organization, and the possible economies of scale involving office space, human resources or other shared administrative services; and, the sharing of certain programs, such as research, continuing education, advocacy, nursing workforce, NYSAC, CNR, the Nursing Workforce Center, the Journal of ANA-NY and networking.
3. ANA-NY and the FNYSN shall provide such administrative services or other financial support for joint projects or programs approved by their respective Board of Directors; and, the terms of such support including the respective share of each organization's support shall be approved by the Board of Directors of each organization prior to incurring any costs or engaging any services.
4. ANA-NY and the FNYSN shall exchange relevant financial information of their respective organizations for any appropriate purpose under this Memorandum of Understanding (MOU) upon written request as approved by both organization's Board of Directors.
5. Financial information exchanged between the two organizations shall be considered confidential and no member of ANA-NY or the FNYSN shall cause such information, provided pursuant to this MOU, to be circulated to any third party without the written consent of the Boards of Directors of ANA-NY and the FNYSN.
6. Members of the Board of Directors of each organization or members of their respective staff shall report on and evaluate joint programs and services offered by the organizations at such intervals as the Board of each organization may require.
7. Thereafter, the Board of each organization may make any determination or further decisions regarding the relationship between the organizations as they, as members of the Board, may determine to be appropriate and in the best interests of their organization.
8. This memorandum will be signed by the President of each organization after a majority vote of its Board authorizing such signature.

BY: _____

Marilyn L. Dollinger, DNS, RN

President, ANA-NY

By: _____

Joan Madden Wilson, MA, RN

President, FNYSN

Member Engagement Associate Report

March 9, 2023

Kennedee Blanchard

Organizational Affiliates – Held an Organizational Affiliate Legislative Priorities meeting, at the request of Marilyn, on February 28th, with 7 OA representatives present. Will be holding another OA Leg Priority meeting in early April. Consistently reach out to OAs with information, opportunities, and upcoming events.

JotForm

- Created CE form and certificate for April's newsletter CE section.
- Updated ANAI form

Leg Committee

- Attended and took minutes for committee in March.

Abstract Review Subgroup

- Next meeting is scheduled for March 23, 2023.

Newsletter

- Collected article submissions, pictures, bios, and graphics with links and sent to Health eCareers for April newsletter.

FNL Award – Information was sent out in weekly emails and is posted on the website. Waiting for submissions to come in.

Special Interest Groups – Finalized details for the SIGs, which was sent out in weekly emails and posted on the website. Will include information in the March office update and in the April newsletter as well. Marilyn and I met with the Co-Chairs for each SIG to discuss the SIG format and Co-Chair role. Meeting with Millie and her SIG Co-Chair, Adrienne Wald, on March 17th to discuss strategies to grow their SIG.

Events

- Tobacco Free NY press event at the Capital Building
- Debunking Menopause webinar

Weekly Emails – Provide Brittany with content for weekly emails, which started on February 2nd and goes out every Thursday morning.

Monthly Office Updates – Provided Health eCareers with content for February's and March's monthly office updates.

Project MZ CSNA Advisory Group – Had kickoff meeting on February 22nd and will meet every 3rd Monday of the month starting in March and continuing until August. Next meeting is on March 20th.

	POLICY #	POLICY NAME	POLICY DESCRIPTION	CHANGE TYPE (No Change, Minor, Major, Archived, New)	CHANGE COMMENTS
1.	1.2	Access to Member Lists and/or Mailing Labels	This policy refers to our not selling our member list except when included in a contract (NSO & eHealth).	No change	
2.	1.2.1	Distribution of Research Participation Requests	This policy references the updated advertising fee scale approved at the 2/20/23 Board meeting.	No change	

Policy Manual with appendices can be found at
<https://anany.sharepoint.com/:f:/r/Board%20of%20Directors/Shared%20Documents/Resources/ANA-NY%20Policies%20and%20Procedures?csf=1&web=1&e=iSpJNn>

March 2023 – Program Manager Submission for 3/20/23 Board Meeting – Deb Spass

In preparing for the Annual Conference, the Call for Abstracts was extended to March 17 vs. the original due date of February 28, due to the low number of submissions received. As of 3/9/23, we have received 15 submissions, which include 4 Posters; 2 Podium Presentations; 1 Tabletop Escape Room, and 3 that have no preference on presentation.

The call for Annual Awards was released and is due March 31, 2023.

Additionally for the Annual Conference, as of 3/9/23, we have received 4 Sponsorships, to include 2 Exhibitors, a Gold Sponsor and a Bronze Sponsor and a revenue of \$ 6,750.00.

Debunking Menopause Presentation, provided by Elektra Heath, occurred on March 8, 2023. Out of 55 registrants, we had 20 attendees. This presentation did not qualify for CE credits.

Looking ahead for Programming in March and April

- Books and Brunch: Field Guide to Urban Gardening has been rescheduled from February 19th to March 19th, of which currently has 18 registrants.
- Prudential Series: Women and Money; ANA-NY is not holding the registration for this series, therefore, I am unaware of how many registrants we have.
- DEI Program, Social Justice and Racial Equity in Nursing, with NACLI will take place on 3/23/23
- Adding to your Nurse Educator Toolbox: Developing Students' Critical Thinking will take place on 3/31/23
- Nurses on Boards, part of the NYS Action Coalition, will take place on 4/12/23
- Prudential Series: Road Map to Retirement, 4/19/23, 1:00 and 6:00 pm
- Beach Clean-up: Field 10 at Jones Beach, 4/22/23, 12:00

Two venues have been secured for Member mixers:

- Summer Social will take place in June at Swingers, in NYC.
- Fall Social will take place in September at the Corning Museum of Glass

Currently, we are scheduled to exhibit at 5 conferences: ADC – March 31, 2023; NYS ENA – April 29, 2023; HCA – May 3-5, 2023; NYONL – September 10-12, 2023 and NYSANA- September 29-October 1, 2023.

TWA @ JFK Airport has been secured as the 2025 Annual Conference Venue, October 9-11, 2025!