

**ANA-NY
Board of Directors Microsoft Teams Conference Meeting
May 17, 2021**

PRESIDING: Marilyn Dollinger, President

PRESENT:

OFFICERS: Marilyn Dollinger, President [MD]; Joanne Lapidus-Graham, Vice President [JLG]; Phyllis Yezzo, Treasurer [PY]; Tanya Drake, Secretary [TD]

DIRECTORS: Verlia Brown [VB], Susan Chin [SC], James Connolly [JC], Sarah Marshall [SM], Kimberly Velez [KV]

NOT PRESENT: None

STAFF: Jeanine Santelli, Executive Director [JS]; Shakira Hernandez, Communications Coordinator [SH]

GUESTS: Helen Pham, ANA BOD Candidate [HP]

Topic	Discussion	Resolution
CALL TO ORDER	Quorum present.	MD called the meeting to order at 18:30 hrs and read the ANA-NY Mission.
ANA VIRTUAL MEMBERSHIP ASSEMBLY Jeanine Santelli	<p>CANDIDATES FOR ANA OFFICE</p> <ul style="list-style-type: none"> • Helen Pham, ANA-NY member and past president of NSANYS is on the ballot for the recent graduate seat on the ANA BOD. She spoke to her qualifications and position statement. She asked for the support of our representatives. • Joan Widmer, former NHNA ED, is on the ballot for ANA Treasurer. She has a strong business background and advised the NEMSD on revamping finances. <p>MA REPRESENTATIVES ORIENTATION</p> <p>Donna Florkiewicz and Devina Horton were not present and did not respond to the email invitation to this meeting. They attended the 2020 Virtual MA. Other representatives are ANA-NY BOD members. ANA-NY has 11 votes regardless of the number of voting representatives present. Sessions and events are scheduled on multiple dates in June with the MA on June 18, 16:00-20:00 hrs. Voting will open following the close of MA.</p>	<p>JLG spoke to her qualifications and supported her election.</p> <p>JS and TD spoke to her qualifications and supported her election.</p> <p>JS will contact DF and DH to confirm their attendance at the MA.</p> <p>Information will be forthcoming from ANA before June 1st.</p> <p>Voting will be open June 18-24.</p>
ANNOUNCEMENTS	<p>Membership: 8601; retention 66%.</p> <ul style="list-style-type: none"> • IRS Form 990 has been filed. 	

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ANNOUNCEMENTS (cont.)	<ul style="list-style-type: none"> • Financial documents with Merrill Lynch have been updated. • ANA-NY election nominations call open until 5/28. Some open positions still lack candidates. 	Succession planning is a BOD responsibility. BOD was encouraged to recruit members for open positions.
CONSENT AGENDA	<p>MOTION ON THE CONSENT AGENDA ITEMS (TD/SM)</p> <ul style="list-style-type: none"> • APPROVE ANA-NY BOD April 19, 2021 MEETING MINUTES • ACCEPT EXECUTIVE DIRECTOR’S REPORT • ACCEPT PROGRAM MANAGER’S REPORT • ACCEPT BYLAWS COMMITTEE MINUTES • ACCEPT LEGISLATION COMMITTEE REPORT • ACCEPT LOBBYIST’S REPORT • ACCEPT ‘VOICE COUNTS’ REPORT 	APPROVED UNANIMOUSLY These items will be attached to the approved minutes when posted on the ANA-NY Members Only web site.
PRESIDENT’S REPORT Marilyn Dollinger	<p>Two proposals were presented:</p> <ul style="list-style-type: none"> • Committee Report template for optional use. • Revision to the procedure for Board Appointments to ANA-NY Positions, which augments Policy 2.3. Procedures do not require BOD approval but oversight is recommended. <p>2021 FUTURE OF NURSING REPORT The National Academy of Medicine has published a 500+ page report on the <i>Future of Nursing 2020-2030: Charting a Path to Achieve Health Equity</i>. She believes that, at minimum, the summary should be required reading for all nurses but highly suggests that nursing leaders and educators read the entire report.</p>	<p>Suggestions offered for changes to both proposals. The appointment procedure proposal will be revised and placed on the agenda for June.</p> <p>The report is available on SharePoint under ‘Resources’.</p>
TREASURER’S REPORT Phyllis Yezzo	<p>April P&L and YTD comparison to budget available on Share Point. Finance Committee will meet every other month; next meeting 6/10/21. YTD total income is \$292k; total expenses \$201k; net operating income \$90k. Dues from increased membership have resulted in higher than budgeted</p>	Financial status is stable.

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TREASURER'S REPORT (cont.)	income; pandemic restrictions have resulted in below budget expenses. Investments are within expected parameters. MOTION (VB/KV) TO ACCEPT THE TREASURER'S REPORT	APPROVED UNANIMOUSLY
AWARDS COMMITTEE REPORT Verlia Brown	Final edit of Hero Awards document available on SharePoint. Committee met on 5/13; next meeting is 6/14. The Committee accepted the BOD recommendation to offer both Hero Awards in 2021. The nomination packets and rubrics for the awards have been distributed. There were two nominees for the Nursing Education Award and one each for the Hall of Fame, Nursing Practice and Scholarship Awards. MOTION (TD/JC) TO ACCEPT THE AWARDS COMMITTEE REPORT	Hero Awards' deadline is 5/31. The Committee's recommendations will be forwarded to the BOD by 6/21 APPROVED UNANIMOUSLY
BYLAWS COMMITTEE REPORT Tanya Drake	Proposed Bylaws Revisions Report available on SharePoint. The committee met on 4/29. Each submitted bylaws revision proposal was discussed. The posted report presents current bylaws language, each proposed change, the committee's vote to accept or reject each and the rationale for the decisions. All votes were unanimous. MOTION RECOMMENDATION TO THE BOD TO SUBMIT TO THE GOVERNING ASSEMBLY THE BYLAWS REVISIONS ACCEPTED BY THE BYLAWS COMMITTEE	The report will be attached to the approved minutes when posted on the ANA-NY Members Only web site. APPROVED UNANIMOUSLY JS will initiate member notification process.
NURSING EDUCATION COMMITTEE REPORT Joanne Lapidus-Graham	Full report available on SharePoint. Committee met 4/20; next meeting 6/20. S. Sullivan, NYS BON, continues to participate in the meetings. Lack of clinical facilities for RN and LPN students discussed. Shortage of LPNs impacts poor staffing issues in long-term care. She is insisting that out-of-state programs	Authors for <i>NY Nurse</i> CE articles iare confirmed for 2021.

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NURSING EDUCATION COMMITTEE REPORT (cont.)	<p>pay the required \$10k statutory fee to use NYS facilities. The NE Sub-committee will review poster abstracts for the Annual Conference at its next meeting.</p> <p style="text-align: center;">MOTION (TD/SM) TO ACCEPT THE NURSING EDUCATION COMMITTEE REPORT</p>	APPROVED UNANIMOUSLY
PROGRAM COMMITTEE REPORT James Connolly	<p>Full report available on SharePoint. Committee met 5/11; next meeting 6/8. Nurse To Nurse Peer Support Network is going live June 1st. The Committee is reviewing webinars offered by the NYS DOH Clinical Education Initiatives to recommend to our members.</p> <p style="text-align: center;">MOTION (VB/JLG) TO ACCEPT THE PROGRAM COMMITTEE REPORT</p>	APPROVED UNANIMOUSLY
COMMUNICATIONS COORDINATOR'S REPORT Shakira Hernandez	<p>Full report available on SharePoint. Results of communication and social media campaigns and outreach reviewed. Social media take-over by conference keynote speaker, Shantay Carter, was well received.</p>	‘#IamANA-NY’ social media filter available for download by members.
LOBBYIST'S REPORT	<p>Available on SharePoint. Amy Kellogg was not able to attend this meeting. ANA-NY has issued MOS for legislation for CRNA licensure, establishment of hospital clinical staffing committees, and state-wide Covid vaccine reporting to NYSIIS.</p>	The report will be attached to the approved minutes when posted on the ANA-NY Members Only web site.
SEPTEMBER BOD MEETING	<p>Per BOD request, MD proposed meeting at the ANA-NY offices in Albany on September 25, 09:00-12:00 hrs, preceded by dinner the evening before. The BOD has not met in-person since March 2020.</p>	Office will make dinner reservations and hotel arrangements for the night of 9/24.
NEW BUSINESS		

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<p>2021 ANNUAL CONFERENCE Jeanine Santelli</p>	<p>Program Manager’s Report available on SharePoint. Jamilynne Myers was able to attend this meeting. Local sponsors are being sought. HYBRID CONFERENCE PRICING Proposal available on SharePoint. Vendor quote for a hybrid conference was approximately \$90k. As COVID vaccines become more readily available and the number of NY residents that are fully vaccinated increases, there is less need for a virtual hybrid option alongside an in-person conference. Infection rate as the fall approaches and NYS DOH and CDC recommendations will continue to be monitored.</p> <p>MOTION (SM/SC) TO HOLD THE 2021 ANNUAL CONFERENCE AS AN IN-PERSON EVENT</p>	<p>Newsletter submissions due 6/1/2021.</p> <p>APPROVED UNANIMOUSLY</p>
<p>COVID RELIEF FOR INDIA</p>	<p>Multiple organizations are raising funds for Covid relief efforts for India. Funding requests from Information from the National Association of Indian Nurses of America, American Nurses on a Mission and Oxfam/Oxfam India were discussed. Of these organizations, only Oxfam has a history as an international relief organization.</p> <p>MOTION (VB/TD) TO DONATE \$1000 TO THE OXFAM/OXFAM INDIA COVID RELIEF FUND</p>	<p>APPROVED UNANIMOUSLY</p> <p>JS will process the donation.</p>
<p>NOMINATIONS and ELECTIONS COMMITTEE VACANCY</p>	<p>Elisa Mancuso has self-nominated for ANA MA Representative. Per Bylaws, members of the N&E Committee cannot run for election. Replacements suggested.</p>	<p>JS will reach out to past members of the committee to fill the vacancy. BOD will vote online.</p>
<p>FUTURE BOD MEETINGS</p>	<p>2021 BOARD OF DIRECTORS MEETINGS: On Microsoft Teams, 18:30-20:30</p> <ul style="list-style-type: none"> • June 21, July 19, August 16, on Microsoft Teams 	

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	ANA-NY Office in Albany, 09:00-12:00 <ul style="list-style-type: none"> • September 25 2021 ANNUAL MEETING & CONFERENCE October 28-30, Huntington Hilton, Melville, NY	Office team will make arrangements for the September meeting in Albany and the Annual Conference.
ADJOURNMENT	No further business. MOTION TO ADJOURN (VB/SM)	APPROVED UNANIMOUSLY MD adjourned the meeting at 20:38 hrs.

Submitted by,
Tanya Drake
Secretary