

**ANA-NY**  
**Board of Directors Microsoft Teams Conference Meeting**  
**February 15, 2021**

**PRESIDING: Marilyn Dollinger, President**

**PRESENT:**

**OFFICERS:** Marilyn Dollinger, President [MD]; Joanne Lapidus-Graham, Vice President [JLG]; Phyllis Yezzo, Treasurer [PY]; Tanya Drake, Secretary [TD]

**DIRECTORS:** Verlia Brown [VB], Susan Chin [SC], James Connolly [JC], Sarah Marshall [SM], Kimberly Velez [KV]

**NOT PRESENT:** None

**STAFF:** Jeanine Santelli, Executive Director [JS]

**GUESTS:** Amy Kellogg, Harter Secrest & Emery LLP, ANA-NY Lobbyist [AK]; Edmund Pajarillo, Editor, *Journal of the American Nurses Association-NY* [EP]

| Topic                                    | Discussion   | Resolution  |
|--|--|---|
| <b>CALL TO ORDER</b>                     | Quorum present.  | MD called the meeting to order at 18:30 hrs and read the ANA-NY Mission.  |
| <b>ANNOUNCEMENTS</b><br>Jeanine Santelli | <p><b>Membership: 8240</b>, a 35% increase in 2020. Retention rate 65%. JS set a new membership goal for the end of 2021 of 8931.</p> <p><b>ANA POLICY PROPOSAL</b><br/>ANA-NY members Karen Ballard and Winifred Kennedy submitted a policy proposal titled, ‘Nursing and the Equal Rights Amendment’ for consideration by the ANA Policy Committee for presentation to the MA.</p> <p><b>NY AGE-FRIENDLY HEALTHCARE COMMUNITY</b><br/>ANA-NY has joined WHO, AARP and HANYS in endorsing the NY Age-Friendly Health Systems Action Community, a John Hartford initiative to improve elder health outcomes.</p> <p><b>NURSING SCHOOL FLEXIBILITY AND CLINICAL SIMULATIONS</b><br/>JS has written Gov. Cuomo expressing strong support for the adoption of new regulations by the SED that allow for a universal application of flexibility in the use of high-fidelity clinical simulations in place of clinical placement hours for all nursing programs in New York State and asked that ANA-NY be represented on the task force examining this proposal.</p> | <p>Member recruitment remains a focus of the office team.</p> <p>Proposal available on SharePoint.</p> <p>Letter available on SharePoint.</p> |

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| <b>CONSENT AGENDA</b>   | <p><b>MOTION ON THE CONSENT AGENDA ITEMS (JLG/SM)</b></p> <ul style="list-style-type: none"> <li>• <b>APPROVE ANA-NY BOD JANUARY 18, 2021 MEETING MINUTES</b></li> <li>• <b>ACCEPT EXECUTIVE DIRECTOR’S REPORT</b></li> <li>• <b>ACCEPT PROGRAM ASSOCIATE’S REPORT</b></li> <li>• <b>ACCEPT COMMUNICATION COORDINATOR’S REPORT</b></li> <li>• <b>ACCEPT THE AUDIT AND LEGISLATION COMMITTEE REPORTS</b></li> </ul>  | <p><b>APPROVED UNANIMOUSLY</b></p> <p>These items will be attached to the approved minutes when posted on the ANA-NY Members Only web site.</p>   |
| <p><b>PRESIDENT’S REPORT</b><br/><b>Marilyn Dollinger</b></p> | <p><b>POLITICAL ACTION COMMITTEE BOARD PROPOSAL</b></p> <p>In discussion with JS and AK, it was determined that an initial three member PAC Board should be appointed with a focus on political acumen, leadership and policy experience, and geographic and professional role diversity. Terms of office will be staggered to allow continuity, mentoring and succession planning, with a two term limit after the designated initial terms. MD reviewed the qualifications of each nominee. They have expressed interest in the position and agreed to serve if appointed. BOD concurred each nominee was well qualified and expressed no reservations.</p> <p><b>MOTION (TD/JC)</b><br/><b>TO APPOINT TO THE ANA-NY PAC BOARD:</b></p> <ul style="list-style-type: none"> <li>• <b>MEL CALLAN, TREASURER, THREE-YEAR TERM (2021-2024)</b></li> <li>• <b>BEVERLY KARAS-IRWIN, TWO- YEAR TERM (2021-2023)</b></li> <li>• <b>LINDA O’BRIEN, ONE-YEAR TERM (2021-2022)</b></li> </ul> <p><b>2019-2023 STRATEGIC PLAN RESPONSIBILITY REASSIGNMENT</b></p> <p>Document with proposed reassignments available on SharePoint. MD reviewed items that were previously assigned to the Membership Committee with JS and changes proposed. Most of those responsibilities are, and have been, primarily performed by staff. Proposed changes discussed and some additional suggestions made. No changes were proposed in the other areas of the Strategic Plan. JS updates the ‘Evaluation/Outcomes’ column annually.</p> | <p>To avoid COI, an individual cannot hold any other ANA-NY leadership position during their time on the PAC Board.</p> <p><b>APPROVED UNANIMOUSLY</b></p> <p>Strategic Plan is available on the ANA-NY website.</p> <p>Responsibility reassignments approved by unanimous consensus.</p> |

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| <b>TREASURER'S REPORT</b><br><b>Phyllis Yezzo</b>       | January P&L and YTD comparison to budget available on Share Point. YTD total income is \$67k; total expenses \$39k; net operating income \$28k. Income, expenses, investments are within expected parameters.  | Financial status stable.   |
| <b>FINANCE COMMITTEE REPORT</b><br><b>Phyllis Yezzo</b> | Met virtually 2/11; next meeting 4/8/2021. Minutes available on Share Point. Movement of funds into investments completed as directed by BOD. On hand cash consolidated into checking account; savings account balance \$0. PY thanked JS and bookkeeper, Ginger, for their work in reformatting the P&L into an easier to follow monthly report.<br><br><b>MOTION (JLG/KV)</b><br><b>TO ACCEPT THE FINANCE COMMITTEE REPORT</b>   | Mark Randall, Merrill Lynch advisor, will be invited to attend the April meeting.<br><br><b>APPROVED UNANIMOUSLY</b> |
| <b>LOBBYIST'S REPORT</b><br><b>Amy Kellogg</b>          | Memorandum on the Governor's budget available on SharePoint. The current budget proposal is a 'placeholder budget' pending federal aid package. Much negotiation is still to come, further impacted but the fact that both the Senate and Assembly have veto-proof majorities. The AG report on nursing home COVID deaths has triggered a sharp focus on the safe staffing proposal. JS and AK met with 'Safe Staffing for Quality Care Act Assembly sponsor, A. Gunther, who is also a nurse and chair of the Mental Health Committee. It is clear that modifying the legislation to remove ratios is no longer an option. Ongoing efforts will focus on compromise language for different care settings. | AK will continue to monitor progress of the budget and staffing bills.   |
| <b>JANANY</b><br><b>Edmund Pajarillo</b>                | Galley proofs have been reviewed by EP and the editorial board. EP expressed concerns that ALD is not a professional journal publisher and cited several examples where expected hyperlink connections and standard APA formatting requirements are not followed. He is concerned that this will negatively affect the perception of the professionalism of the journal and its 'impact factor'. Neither EP nor the editorial board have an Adobe PDF license for editing. Some of the layout and formatting errors have been corrected  | Once finalized, JANANY will be sent digitally to all members. Hard copies will go to multiple NYS SONs.              |

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| <b>JANANY (cont.)</b>  | <p>more than once. He is seeking guidance on how to best resolve these issues and ensure ANA-NY can be proud of the journal it publishes.</p> <p><b>Discussion</b><br/>ALD has been a good business partner and long-standing sponsor of ANA-NY activities. They publish the newsletter, and are publishing the digital journal at no cost. It is important to maintain this relationship. However, the BOD agreed that the journal must adhere to professional standards while using the time and effort of the editorial board efficiently. If necessary, other digital publishing options can be explored. EP has a possible lead on another publisher.</p>  | <p>JS and EP will address these concerns with ALD. If they are confident the issues can be resolved, an Adobe PDF Pro license will be obtained for EP and the editorial board (\$300 pp). If they are not confident, a different digital publisher will be sought.</p> |
| <p><b>PROGRAM COMMITTEE REPORT</b><br/><b>James Connolly</b></p> | <p><b>BASSETT PEER SUPPORT NETWORK PROPOSAL</b><br/>Document file available on SharePoint. See discussion in 12/21/20 minutes. The Program Committee has reviewed and unanimously recommends the approval of the Bassett proposal to establish a nursing network which will provide confidential peer support to central New York State nurses. Sessions are virtual and are not intended to substitute for professional therapy. This program will enhance ANA-NY's dedication to promoting excellence in nursing practice, improving the quality of health care services, and promoting professional and leadership development of RNs. It will eventually be expanded to other parts of NYS.</p> <p><b>Discussion</b><br/>The BOD was strongly in favor of the proposal but several points were raised during discussion.</p> <ul style="list-style-type: none"> <li>• It was noted that the proposal and resources were physician oriented, with nursing referenced only in the letter to ANA-NY. It was unclear if the program and training included nursing experience and concerns.</li> <li>• The grant funding for this program ends on March 31. It was unclear what the cost of the 2.5 hr. training would be afterward.</li> <li>• The proposal states nurses are to nominate three colleagues they believe would be good peer supporters. There does not appear to be</li> </ul> | <p>File will be attached to these minutes when posted.</p> <p>E. Mancuso, Program Committee chair, completed the training and wrote in an email that it was excellent.</p>   |

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| <b>PROGRAM COMMITTEE<br/>REPORT (cont.)</b>     | <p>an option for self-nomination. It will be challenging to nominate and recruit volunteers for training before the grant ends. The initial goal is 50 volunteer peer supporters, long-term 200.</p> <ul style="list-style-type: none"> <li>• Are staff resources adequate to implement the program? It was unclear who would coordinate the program and connect the peers with the applicants. The proposal cites 0.1 FTE for this.</li> </ul> <p><b>MOTION<br/>RECOMMENDATION TO THE BOD TO APPROVE PARTICIPATION IN THE<br/>BASSETT PEER SUPPORT NETWORK AS PROPOSED</b></p> <p>The office team will provide support to start the program. The Program Committee will be tasked with coordinating with the office team to monitor the program's implementation and progress and reporting back to the BOD. A progress report is expected.</p> | <p>JS assumed that responsibility would fall to her.</p> <p><b>MOTION PASSES<br/>VOTE: SIX IN FAVOR; NONE OPPOSED;<br/>TWO ABSTAINED</b></p> <p>Notification of recruitment for volunteers will be posted on social media and email.</p> |
| <b>AWARDS COMMITTEE REPORT<br/>Verlia Brown</b> | <p>Met 2/15/2021 and identified the 2021 award categories.</p> <ul style="list-style-type: none"> <li>• Hall of Fame</li> <li>• Scholarship</li> <li>• Nursing Education</li> <li>• Nursing Practice (more than five years)</li> </ul> <p>The committee asks to present two new COVID related awards.</p> <p><b>MOTION (SM/SC)<br/>TO PRESENT TWO 'NURSE HERO/NURSE HEROES' AWARDS IN 2021 TO<br/>PRACTITIONERS INVOLVED IN THE CARE OF COVID 19 PATIENTS.</b></p>   | <p><b>APPROVED UNANIMOUSLY</b></p> <p>Selection criteria will be presented to the BOD in March.</p>  |
| <b>NSANYS<br/>Joanne Lapidus Graham</b>         | <p>JLG thanked SH for setting up and monitoring the exhibit booth at the NSANYS Convention and TD and KV for helping to staff it. Free attendance at the 2021 ANA-NY Conference was raffled off. Jordan Pressler was elected NSANYS president.</p>   | <p>NSANYS thanked ANA-NY for sponsoring the keynote speaker.</p>   |

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| <b>POLICY REVIEW</b>       | Deferred until March meeting.   | No objection.   |
| <b>NEW BUSINESS</b>        | None.   |   |
| <b>FUTURE BOD MEETINGS</b> | <p><b>2021 BOARD OF DIRECTORS MEETINGS:</b><br/>The third Monday of each month on Microsoft Teams, 18:30-20:30.</p> <p><b>ANNUAL MEETING &amp; CONFERENCE</b><br/>October 28-30, 2021, Melville, NY</p> |   |
| <b>ADJOURNMENT</b>         | <p>No further business.</p> <p><b>MOTION TO ADJOURN (TD/VB)</b></p>   | <p><b>APPROVED UNANIMOUSLY</b><br/>MD adjourned the meeting at 20:36 hrs.</p> |

Submitted by,  
Tanya Drake  
Secretary