

ANA NY Governing Assembly Business Meeting Minutes  
September 23-24, 2016  
Doubletree by Hilton, Tarrytown NY

AGENDA ITEM	DISCUSSION	RESOLUTION
<b>Friday, September 23</b> <b>Session I: Call to Order</b> <b>Betty Mahoney, President</b>		President Mahoney called the meeting to order at 2:10 pm on Friday, September 23.
<b>Introductions</b> <b>Betty Mahoney, President</b> <b>Recognition of Board of Directors, Past Officers, Special Guests, and Exhibitors</b>	President Mahoney recognized the current Board of Directors, including Vice President Susan Read, Treasurer Donna Florkiewicz, Secretary Larry Slater, and Directors William Donovan, Ann Fronczek, Joanne Lapidus-Graham, Elisa Mancuso, and Mary Lee Pollard.	
	Patricia Hogan was recognized as a prior board member (Director).	
	President Mahoney also recognized the 2016 sponsors and exhibitors, including Advantedge Education, Inc.; Arthur L. Davis Publishing Agency, Inc.; Aon Affinity Insurance Services/NSO; Davin Healthcare Solutions; Walden University; Center for Nursing at the Foundation of New York State Nurses, Inc.; and Nurses House, Inc.	
<b>Procedural Matters</b> <b>Susan Read, Vice President</b>	Vice President Read reviewed procedural matters for the meeting, including that the microphone to the right was for point(s) of order and the microphone to the left was for questions. Also, all members should have been provided with printed reports for the meeting.	
	Vice President Read reviewed the requirements to establish quorum and President Mahoney stated that a quorum was present.	Point of order by Tanya Drake: By-laws of 2015 indicated quorum requires 25 members. President Mahoney replied that this was an oversight when the bylaws were revised and will be corrected with the next set of revisions.
	Vice President Read presented the Governing Assembly Agenda.	Approval of the Governing Assembly Agenda was moved by Pat Hurl and seconded by Ann Tahaney. Motion carried unanimously.

	Vice President Read presented the Standing Rules of the Governing Assembly.	Approval of the Standing Rules was moved by Deb Elliott and seconded by Sarah Marshall. Motion carried unanimously.
<b>Report NY State Board for Nursing Suzanne Sullivan, Executive Secretary</b>	President Mahoney introduced Suzanne Sullivan to provide a report from the NY State Board of Nursing.	
	<p>Suzanne Sullivan's report included:</p> <ul style="list-style-type: none"> <li>• Introduction of Ann Bentson</li> <li>• Update of activities examining disciplinary cases in New York as included in the National Council of State Board of Nursing's (NCSBN) directory</li> <li>• Reference of collaborative efforts to assist nurses with substance abuse issues</li> <li>• Announcement of completion of a video available with nurses reaching out to each other for assistance.</li> <li>• Call for volunteers who are seeking opportunities to be involved with the Board's Advisory Committee</li> <li>• Discussion on acceptance of Canadian licenses in the US faster and at a lower cost</li> <li>• Practice issues, including: <ul style="list-style-type: none"> <li>○ Electronic prescriptions</li> <li>○ Tracking TB testing</li> <li>○ Combining mental health nursing with primary care</li> </ul> </li> <li>• Current licensure in New York: <ul style="list-style-type: none"> <li>○ 293,000 registered nurses</li> <li>○ 70,000 licensed practical nurses</li> <li>○ 22,340 licensed nurse practitioners</li> </ul> </li> </ul>	
	Cecelia Mulvey expressed concern about Canadian nurses gaining licensure in New York State.	Suzanne Sullivan commented that it could assist facilities on the border but that safety remains a primary concern.
	Marilyn Dollinger from her position on the DOLT advisory board gave background of advanced home health providers and the governor's Medication	Suzanne Sullivan stated that the department requires the accountability of employers.

	Administration Training (MAT) program for healthcare workers who are not RNs.	
	Patti Tripoli asked about video addressing substance abuse on the department's website.	Nancy's NOTE: The link is <a href="http://www.op.nysed.gov/prof/pap">http://www.op.nysed.gov/prof/pap</a> .
	Barbara Delo shared personal experience and concerns about expanding role of care attendants without appropriate supervision.	Suzanne Sullivan said she had no comment on the motivation of the governor's office. There are some safeguards under consideration. For example, an RN would have to see the patient every two weeks to verify his/her condition. She noted that medication management is a common reason for elderly to end up in an emergency room.
	Mel Callan commented about that the robust numbers of Nurse Practitioners who are Recipients of Health Resources and Services Administration (HRSA) grants. She expressed her concern about the turnaround time for getting certification to practice approval in a timely manner from the Board of Nursing.	Suzanne Sullivan stated there are ongoing efforts in this regard. One victory is that they now accept completion date, which does not require the actual receipt of a diploma.
	Pat Hurld asked if weekly telemedicine checks were possible. If so, what protection would there be for RN jobs?	Suzanne Sullivan reported that the board is still studying laws related to telemedicine but has nothing to report at this time.
	Karen Ballard stated that the current membership for ANA-NY is about 4,000 nurses. Jeanine Santelli, incoming Executive Director of ANA-NY, reported that the actual number is 4186. Karen suggested she'd be pleased if it could be 4200 by the end of the conference.	
	Some members have asked how they might become members on the Board of Nursing and what that would entail.	Suzanne Sullivan stated they welcome applications to the voting board that makes recommendations for policy and the auxiliary board that reviews disciplinary actions.  Nancy's note: The application form is available at <a href="http://www.op.nysed.gov/boards/bdnom.pdf">http://www.op.nysed.gov/boards/bdnom.pdf</a> .

<p><b>President's Remarks</b> <b>Betty Mahoney</b></p>	<p>Betty Mahoney vacated the chair to Susan Read, Vice President. Susan Read then recognized President Mahoney to make her annual report.</p>	<p>President Mahoney's report, which was also provided in the conference packet, is attached.</p>
<p><b>Recognition of ANA-NY's Organizational Affiliates</b></p>	<p>Certificates of Recognition were presented to the following ANA-NY Organizational Affiliates:</p> <ul style="list-style-type: none"> <li>• PNA of Suffolk County</li> <li>• Central New York Nurses Association</li> <li>• PNA of Western New York</li> <li>• Genesee Valley Nurses Association</li> <li>• PNA of South Central New York</li> <li>• PNA Dutchess/Putnam Counties</li> <li>• Mohawk Valley Nurses Association</li> <li>• American Psychiatric Nurses Association – New York Chapter</li> </ul>	
<p><b>Recognition of ANA-NY's Founding Members</b></p>	<p>39 members were awarded Certificates of Recognition to the individuals who contributed money to seed the founding of ANA-NY:</p> <p>Karen Ballard, Nettie Birnbach, Mary X. Britten, Mary Ellen Callan, Lolita Compas, Dianne Cooney-Miner, Mary Nancy Cordaro, Marilyn Dollinger, Tanya Drake, Mary J. Finnin, Donna Florkiewicz, Ellen Galkin, Christina Gerardi, Cindy Gurney, Barbara Harris, Juanita Hunter, Yvonne A. M. Johnston, Barbara Joyce-Lambert, Margaret Leonard, Winnie Kennedy, Elizabeth Mahoney, Elisa Mancuso, Linda Muller, Cecilia Mulvey, Madeline Naegle, Laurene O'Brien, Linda O'Brien, Edmund Pajarillo, Cecelia Pennyfeather, Robert Piemonte, Donna Proske, Patricia Roberts, Patricia Rochford, Jeanine Santelli, Cynthia Sculco, Larry Z. Slater, Catherine Welch, Joan Madden Wilson, and Barbara Zittel</p>	<p>Founding members who were present were invited to gather for a group photograph after the recess.</p>

<p><b>Friday, September 23</b>  <b>Session I: Recess</b>  <b>Betty Mahoney, President</b></p>		<p>President Mahoney called for a recess of the meeting at 4:45 pm until Session II on Saturday, September 24.</p>
<p><b>Saturday, September 24</b>  <b>Session II: Call to Order</b>  <b>Betty Mahoney, President</b></p>		<p>President Mahoney called the meeting back to order at 10:35 am on Saturday, September 24.</p>
<p><b>Executive Director's Report</b>  <b>Karen Ballard</b></p>	<p>President Mahoney recognized Karen Ballard, the Executive Director of ANA-NY to give her report. She reported that there were 108 registrants for the weekend, with everyone placed into the raffle.</p>	<p>The Executive Director's report, which was also provided in the conference packet, is attached.</p>
<p><b>Treasurer's Report</b>  <b>Donna Florkiewicz</b></p>	<p>President Mahoney recognized Treasurer Donna Florkiewicz, to give her report.</p> <p>The financial status of ANA-NY for 2016 was reported. The net ordinary income for Jan-Aug was \$25,122.</p> <p>A 2015 financial review was conducted by the independent auditing firm, West &amp; Company, of Saratoga Springs.</p> <p>2015 financials included:</p> <ul style="list-style-type: none"> <li>• Income: \$373,156</li> <li>• Expenses: \$245,134</li> <li>• Net assets: \$297,450</li> </ul> <p>Current reserves include:</p> <ul style="list-style-type: none"> <li>• Checking Account \$70,722</li> <li>• Savings \$170,808</li> <li>• Merrill Lynch – Conservative \$128,381</li> <li>• Merrill Lynch – Moderately Conservative \$159,554</li> </ul> <p>ANA-New York dues will remain the same for 2017:</p> <ul style="list-style-type: none"> <li>• <i>Full membership</i> \$260, or \$22.10 monthly (ANA receives \$146</li> </ul>	

	<ul style="list-style-type: none"> <li>• <i>Reduced membership</i> \$130, or \$11.33 monthly for new RN graduates, full-time RN graduate students, retirees earning income allowable under Social Security, and unemployed RNs (ANA receives \$36.50)</li> </ul>	
<b>Secretary's Report Larry Slater</b>	President Mahoney recognized Secretary Larry Slater to give his report.	The Secretary's report, which was also provided in the conference packet, is attached.
<b>Introduction of Standing Committee Reports</b>		
<b>Finance Committee Donna Florkiewicz, Treasurer</b>	President Mahoney recognized Treasurer Donna Florkiewicz to give a report from the Finance Committee.	The Finance Committee report, which was also provided in the conference packet, is attached.
<b>Bylaws Committee Tanya Drake, Chair</b>	President Mahoney recognized Tanya Drake, Chair, to give a report from the Bylaws Committee.	The Bylaws Committee report, which was also provided in the conference packet, is attached. There was one correction for the written report. William Donovan should be listed as the Board Liaison to the Bylaws Committee, not Susan Read.
	Ann Tahaney stated that the number of members serving on the Nominations and Elections Committee is not included in the bylaws and should be addressed with future bylaws amendments.	Karen Ballard reported that in the absence of a specific number in the bylaws, the previous number remains in effect. President Mahoney stated that this error would be addressed in future bylaws amendments.
	<p>Mary Finnen asked about the status of our compliance with the Non-Profit Revitalization Act of 2013. Tanya Drake reported that the Committee had identified the following concerns:</p> <ol style="list-style-type: none"> <li>1. The requirements might be out of compliance with ANA bylaws</li> <li>2. Questions whether all components apply to ANA-NY</li> <li>3. The language of the law is moving from member centered to board centric position such as the hospital model where the board governs itself.</li> </ol>	Karen Ballard explained that legal counsel had been sought and there were differences in the resulting opinions. Therefore, the committee felt it was better not to include any recommendations until further research could be conducted. Further, she said there are no demerits as long as an organization is making good faith efforts to meet the requirements. President Mahoney added that the language is for non-member organizations and we are a member organization. By next year we will have been able to gather more information.
<b>Legislation Committee Marilyn Dollinger, Chair</b>	President Mahoney recognized Marilyn Dollinger, Chair, to give a report from the Legislation	The recommended Legislation Program for 2017-2019, which was also provided in the conference packet, is attached.

	<p>Committee. Marilyn Dollinger then gave a brief description of the 2017-2019 legislative priorities.</p>	
	<p>Members suggested the following bills for consideration:</p> <ul style="list-style-type: none"> <li>Barbara Delo - A5062A/A3835</li> <li>Linda O'Brien - A7503</li> <li>Nancy Iafrati - A3835</li> <li>Kimberly Velez - Paramedic Bill</li> </ul> <p>Barbara Delo was concerned about clinical education in nursing schools. Kathy Sellers stated that accreditation is very rigorous. Joanne Lapidus-Graham suggested that the number of hours could be added to the regulation. Karen Ballard said that we'll know more next year when it is clear from the commissioner who will be developing the regulations.</p> <p>Marilyn Dollinger suggested that it is important that the membership have the opportunity to speak to pending legislation and suggested that there be a session for this purpose at the next annual meeting.</p>	<p>Marilyn Dollinger moved to accept the Legislation Program for 2017-2019.</p> <p>Point of Order by Mel Callan to suggest editorial changes for clarification.</p> <p>President Mahoney called the question.</p> <p>The 2017-2019 Legislative Program was accepted with one abstention.</p>
	<p>Marilyn Dollinger encouraged members to consider ANAI opportunities. This year she mentored Susan Read. ANA will sponsor participants with ANA-NY providing any remaining expenses.</p>	
<p><b>Nominations and Elections Committee</b> <b>Winnie Kennedy, Chair</b></p>	<p>President Mahoney recognized Winnie Kennedy, Chair, to give a report from the Nominations and Elections Committee. Winnie Kennedy reminded members that we are a participatory democracy. The committee made numerous efforts to encourage voting. She reported that of more than 4,000 members, there were only 192 ballots cast.</p> <p>Winnie Kennedy then announced those who were elected for the 2016 ballot:</p> <ul style="list-style-type: none"> <li>• President: Lee Mancuso</li> </ul>	

	<ul style="list-style-type: none"> <li>• Treasurer: Donna Florkiewicz</li> <li>• Director: Linda O'Brien</li> <li>• Director: Nathan Sull</li> </ul>	
<b>Introduction of Ad Hoc Committee Reports</b>		
<b>Strategic Planning Committee</b> <b>Joanne Lapidus Graham, Chair</b>	<p>President Mahoney recognized Joanne Lapidus Graham, Director and Chair, to give a report from the Strategic Planning Committee.</p> <p>Joanne Lapidus Graham reported that the ANA-NY Strategic Goals are for 2015-2018. Formerly the report was for two years. It was changed to three years to correspond with ANA's plan.</p> <p>Pg. 9 Item 1a: Tanya Drake suggested sending the membership report to members to encourage new memberships. Joanne Lapidus Graham reported that social media can get this information out at regular intervals.</p> <p>Pg. 5 Item 3a: Ann Tahaney supported the position of the committee that there be a clear explanation circulated for the Quality Safety Education for Nurses (QSEN).</p>	<p>The Strategic Plan for 2015-2018, which was also provided in the conference packet, is attached.</p> <p>Joanne Lapidus Graham noted a few corrections/additions to the printed report:</p> <ul style="list-style-type: none"> <li>• Donna Florkiewicz was omitted from committee list</li> <li>• Pg 1 Item 1a: 2016 add: more than 53 attendees.</li> </ul>
<b>Annual Meeting Committee</b> <b>Pat Hurd, Chair</b>	<p>President Mahoney recognized Pat Hurd, to give a report from the Annual Meeting Committee. Pat Hurd reported that there were 122 people registered for the 2016 Annual Meeting, with 108 in attendance. She also reported that the 2017 Annual Meeting will be at the Albany Hilton on September 15 and 16, 2018.</p>	
<b>Social Media Committee</b> <b>Ann Tahaney, Chair</b>	<p>President Mahoney recognized Ann Tahaney, Chair, to give a report from the Social Media Committee.</p>	<p>The Social Media Committee report, which was also provided in the conference packet, is attached.</p>
<b>Membership Committee</b> <b>Juanita Hunter, Chair</b>	<p>President Mahoney recognized Juanita Hunter, Chair, to give a report from the Membership Committee.</p>	<p>The Membership Committee report, which was also provided in the conference packet, is attached.</p>

	<p>Juanita Hunter stated that the committee wants to encourage participation in ANA-NY among graduating students through personal contacts.</p> <p>Barbara Delo congratulated ANA-NY for being accepting of conservative members.</p>	
<b>Evidence-Based Nursing Practice Committee Deborah Hewitt, Chair</b>	President Mahoney recognized Deborah Hewitt, Chair, to give a report from the Evidence-Based Nursing Practice Committee.	The Evidence-Based Nursing Practice Committee report, which was also provided in the conference packet, is attached.
<b>Nursing Education Committee Toby Bressler, Chair</b>	President Mahoney recognized Toby Bressler, Chair, to give a report from the Nursing Education Committee.	The Nursing Education Committee report, which was also provided in the conference packet, is attached.
<b>Awards Committee Rona Levin, Chair</b>	President Mahoney recognized Ann Froncek, Director and Board Liaison to the committee, to give a report from the Awards Committee on behalf of the Chair, Rona Levin.	The Awards Committee report, which was also provided in the conference packet, is attached.
<b>Points of Order</b>		<p>Lee Mancuso: Thanks to Karen Ballard and Betty Mahoney for their tireless efforts and the strong driving forces that they have been for ANA-NY (presentation of gifts).</p> <p>Wesley Willis: Thanks to Karen for being a great teacher (presentation of a gift).</p>
<b>Raffle Drawing</b>	Karen Ballard conducted the raffle drawing and announced prize winners.	
<b>New Business Betty Mahoney, President</b>	<p>President Mahoney asked if there was any new business to consider.</p> <p>Barbara Delo offered personal observations and a request for more clinical and academic training to make it possible for home health aides to do their work.</p>	
<b>Saturday, September 24 Session II: Recess</b>		President Mahoney called for a recess of the meeting at 12:30 pm until Session III on Saturday, September 24 at 4:00 pm.
<b>Saturday, September 24 Session III: Call to Order</b>		President Mahoney called the meeting back to order at 4:00 pm on Saturday, September 24.

<p><b>Presentation of Awards</b>  <b>Betty Mahoney, President</b></p>	<p>President Mahoney presented three presidential awards:</p> <ul style="list-style-type: none"> <li>• ANA-NY Membership without whom we would not have an organization</li> <li>• Winnie Kennedy, ANA-NY's founding president</li> <li>• Karen Ballard, ANA-NY's first executive director</li> </ul>	
<p><b>Swearing in of Officers</b>  <b>Betty Mahoney, President</b></p>		<p>President Mahoney conducted the swearing in of the newly elected ANA-NY officers and directors.</p>
<p><b>Saturday, September 24</b>  <b>Session III: Meeting Close</b>  <b>Elisa Mancuso, President</b></p>		<p>Newly elected President, Elisa Mancuso, declared the 2017 Annual Meeting closed at 4:50 pm on Saturday, September 24.</p>