

**American Nurses Association-New York  
Governing Assembly Business Meeting  
October 30, 2021**

<b>Agenda Item</b>	<b>Discussion</b>	<b>Motion/Action/Resolution</b>
<b>Opening and Welcome</b>	President Marilyn Dollinger welcomed attendees and introduced Retired Lt. Col. Glennie Millard to lead the Pledge of Allegiance. Dr. Gertrude Hutchinson led the singing of our national anthem. President Dollinger read The Nightingale Tribute and held a moment of silence for nurse colleagues who passed away during the year.	
<b>Introductions</b>	President Dollinger introduced the Officers and Directors of the ANA-NY Board, as well as the Executive Director, Program Manager, and Communications Coordinator.	
<b>Call to Order</b>		President Dollinger called the Governing Assembly Business Meeting to order at 10:50 hours on Saturday, October 30, 2021 at the Hilton Long Island/Huntington in Melville, NY.
<b>Procedural Matters</b>	President Dollinger recognized Secretary Tanya Drake to review procedural matters, including the availability of printed materials and reports posted on the Members Only section of the ANA-NY website, as well as the procedure and microphones designated for addressing the membership for Points of Order, Questions and Motions or Discussions.	

<b>Establishment of a Quorum</b>	Secretary Drake read the requirements to establish a quorum at the Governing Assembly: a minimum of five members of the Board of Directors, one of whom shall be the President or Vice-President, and 25 members of ANA-NY present at the meeting.	
<b>Declaration of Quorum</b>	<p><b>Board of Directors</b>  <b>Officers Present:</b> Marilyn Dollinger, President; Joanne Lapidus-Graham, Vice President; Phyllis Yezzo, Treasurer; Tanya Drake, Secretary.  <b>Directors-at Large Present:</b> James Connolly, Verlia Brown, Susan Chin, Sarah Marshall, Kimberly Velez.  <b>Members</b>  Signed attendance indicated more than 100 members were present.</p>	President Dollinger declared the presence of a quorum.
<b>Acceptance of Business Meeting Agenda</b>	President Dollinger stated that the Governing Assembly Business Meeting agenda was provided in the members' conference packets, as well as, on the Members Only section of the ANA-NY website prior to the meeting.	<b>Motion</b> was made and seconded to accept the Governing Assembly Business Meeting agenda as written. <b>Motion carried</b> unanimously.
<b>Acceptance of Standing Rules</b>	President Dollinger stated that the standing rules for the Governing Assembly was provided in the members' conference packets, as well as, on the Members Only section of the ANA-NY website prior to the meeting.	<b>Motion</b> was made and seconded to accept the Standing Rules of the Governing Assembly as written. <b>Motion carried</b> unanimously.
<b>SPECIAL GUESTS</b>		
<b>New York State Education Department</b>	President Dollinger welcomed Executive Secretary, Suzanne Sullivan from the New York State Board for Nursing. Ms. Sullivan provided an update on the NYS Board for Nursing and thanked all the nurses (LPN's, RN's, and NP's) who continued to practice during the pandemic, those who came from out of state to help us in our time of need, and those who came out of retirement to help with COVID-19 testing and	

	<p>immunization. The NYS Board for Nursing has been supporting and evaluating all proposals of nursing practice in New York and is currently focusing on a variety of proposals that address current nursing workforce issues. NYSE has been asked to review clinical education requirements. The plan is to start with LPN programs. She thanked educators for stepping up during the pandemic while students were out of agency based clinicals.</p> <p><b>Member Questions:</b></p> <ul style="list-style-type: none"> <li>• How is the NYS Board for Nursing planning to disciplining those who haven't gotten the COVID-19 vaccine?</li> <li>• Will there will be a question on the new license registration regarding the vaccine?</li> <li>• There is a nursing shortage throughout the world which stems from a shortage of faculty. What NYS is planning to do to address this issue?</li> <li>• How is the NYS Board for Nursing handling the use of vaccine cards that are not authenticated?</li> </ul>	<p><b>Ms. Sullivan's Responses:</b></p> <ul style="list-style-type: none"> <li>• Complaints are evaluated as they come in, and action varies by case.</li> <li>• There will be no change in the questions on the new license registration.</li> <li>• NYSE is looking at what faculty qualifications are necessary at each level and what will allow programs to expand enrollment.</li> <li>• All complaints are confidential and she is not allowed to know who is under investigation. The NYS Board for Nursing looks at each case individually and considers the facts and the law.</li> </ul>
<p><b>Foundation of New York State Nurses</b></p>	<p>President Dollinger welcomed Deborah Elliott, Executive Director of the Center for Nursing at the Foundation of New York State Nurses. Ms. Elliott reported on some of the Center for Nursing (CFN) projects, the publication of a research study using the Delphi method to examine the barriers to implementing evidence-based practice (EBP) into practice and education in the inaugural Journal of</p>	

	<p>the American Nurses Association of New York (JANANY) and a study on nursing school capacity in NYS which was also published in the JANANY. In collaboration with Nurses House, Inc., the CFN is documenting the pandemic and its impact on the nursing profession with a historical context by collecting oral histories from nurses within New York State and conducted a descriptive analysis of the 2,400+ RNs and LPNs who received financial assistance from Nurses House during the peak of the pandemic which was published in the Online Journal of Issues in Nursing.</p>	
<b>Nurses House</b>	<p>President Dollinger welcomed Deborah Elliott, Executive Director of Nurses House, Inc. Ms. Elliott reported that this morning's Nurses House walk raised over \$2,500 and thanked everyone for their support. She also stated that Nurses House, with the financial assistance of the American Nurses Foundation has provided over \$3 million in grants to over 2,500 RNs, so far this year and is still providing support to nurses who are affected by COVID-19.</p>	
<b>New York Organization of Nurse Executives and Leaders</b>	<p>President Dollinger welcomed Nicolette Fiore-Lopez, President of the New York Organization of Nurse Executives and Leaders (NYONEL). Mrs. Fiore-Lopez reported on some NYONEL activities: advocating for nationwide adoption of BSN in 10 regulations, collaborating with Bassett Healthcare on the AONL nurse manager institute, development of a social policy statement, and sponsorship of several healthcare bills. and working with HANYS on nursing home ratios. The organization recently amended their bylaws to change their name to the New York Organization of Nurse Leaders (NYONL).</p>	

<p><b>Nursing Students Association of New York State</b></p>	<p>President Dollinger welcomed Jordyn Preslar, President of the Nursing Students Association of New York State (NSANYS). Ms. Preslar noted that this is their first conference since the start of the COVID-19 pandemic and there are 30 members in attendance and that their members continue to play an active role in their communities. She asked faculty to contact her if there is no nursing student association at their nursing school.</p>	
<p><b>OFFICER REPORTS</b></p>	<p>President Dollinger recognized Vice President Joanne Lapidus-Graham.</p>	<p>VP Lapidus-Graham called on President Dollinger to provide her President's Report.</p>
<p><b>President's Report</b></p>	<p>President Dollinger stated that her detailed report is was posted in the Book of Reports on the Members Only section of the website prior to the meeting. She highlighted some of the projects and activities ANA-NY has been involved with over the past year: the development of a Political Action Committee to work closely with lobbyist Amy Kellogg, participation in Project First Line, initiation of the Nurses Supporting Nurses Program, and the revision and relaunching of the Future of Nursing Leadership Program. She noted that the COVID-19 pandemic is a once in a lifetime experience and that the Association is working with stakeholders to insure better healthcare for all people. She announced that 2022 marks the Association's 10-year anniversary and she needs to hear from members what matters to them as we approach this anniversary. Vice President Lapidus-Graham returned the chair to President Dollinger.</p>	
<p><b>Secretary's Report</b></p>	<p>President Dollinger called on Secretary Tanya Drake to provide her report. Secretary Drake stated the full</p>	

	<p>Secretary’s Report was posted in the Book of Reports on the Members Only section of the website prior to the meeting. She thanked this year’s Iron Level conference sponsors, the Bull Moose Club and Upstate NY Poison Control Center, and sponsors Arthur L. Davis Publishing Agency for the Awards Gala; Rochester Regional Health for the keynote speaker; Four Winds Hospital and Nurse Navigator for the podium speakers; New York University for the swag bags; Nurses Service Organization for the breakfast on Saturday; and Binghamton University Decker College of Nursing and Health Sciences, Farmingdale College Student Nurses Association with Chi Gamma Chapter of Sigma Theta Tau International, Mount Sinai Hospital Clinical Education Initiative, and Veritus for snack breaks. She highlighted some of the accomplishments of the Association over the past year including publication of the Journal of the American Nurses Association of New York, the first member mixer in New York City with more scheduled across the state, two new Nurse Hero Award categories and the adoption of a Consent Agenda to streamline BOD meetings. She stated it was her honor to serve as Secretary these past four years and that she is looking forward to serving the Association in her newly elected role of Vice President.</p>	
<p><b>Acceptance of 2020 Governing Assembly Minutes</b></p>	<p>Secretary Drake stated that the 2020 Governing Assembly minutes are on pages 34 through 44 in the conference booklet and were posted in the Book of Reports on the Members Only section of the website prior to the meeting.</p>	<p><b>Motion</b> was made and seconded to accept the 2020 Governing Assembly minutes as written. <b>Motion carried</b> unanimously.</p>

<p><b>Treasurer's Report</b></p>	<p>President Dollinger called on Treasurer Phyllis Yezzo to provide her report. Treasurer Yezzo stated that the Treasurer's Report was posted in the Book of Reports on the Members Only section of the website prior to the meeting. She summarized the 2021 YTD income and expenses, as well as the checking, savings and investment account balances. Income showed a steady increase of 15% over the year, which was a result of an increase in membership dues of 11%, and that expenses are within budget. Allocations were made in the budget process to allow for an in-person vs. a virtual membership meeting this year. She stated that the Board of Directors approved moving cash from short-term and long-term investments routinely throughout the year and that the investments with Merrill Lynch remain strong.</p>	
<p><b>Executive Director's Report</b></p>	<p>President Dollinger called on Executive Director, Jeanine Santelli to give her report. Dr. Santelli stated that her detailed report was posted in the Book of Reports on the Members Only section of the website prior to the meeting. She was excited to announce that there were over 164 members registered for this year's conference and ANA-NY is now over 8,500 members strong with plans for launching a 10 x 10 membership campaign to reach 10,000 members by our 10<sup>th</sup> Anniversary. She announced the Board has approved a search to hire a Member Engagement Associate who will be more flexible to travel around the state to hear directly from members and welcomed the Nigerian Nurses Association USA and the Philippine Nurses Association of New York as Organizational Affiliates.</p>	

<p><b>COMMITTEE REPORTS</b></p>	<p>Full committee reports were posted in the Book of Reports on the Members Only section of the website prior to the meeting.</p> <p><b>Standing Committees:</b></p> <ul style="list-style-type: none"> <li>• Audit</li> <li>• Bylaws</li> <li>• Finance</li> <li>• Legislation</li> <li>• Nominations &amp; Elections</li> </ul> <p><b>Other Committees:</b></p> <ul style="list-style-type: none"> <li>• Awards</li> <li>• Program</li> <li>• Nursing Education</li> </ul>	
<p><b>Bylaws Committee Report</b></p>	<p>Chair Catherine Finlayson reported that the committee followed the approved policy for the distribution and timing of the open call for bylaws changes and proposed amendments. The proposed amendments are on pages 45 through 48 in the conference booklet, were published in the July issue of <i>ANA-NY Nurse</i>, and posted in the Book of Reports on the Members Only section of the website prior to the meeting.</p> <p><b>Motion:</b> Ann Tahaney submitted a written and previously submitted motion to further amend the Bylaws in Article VII, Section 1, letter g to delete “or director” and insert “fiduciary” in front of conflict of interest. Motion was duly seconded and <b>passed unanimously.</b></p>	<p><b>Motion</b> made and seconded to approve the Bylaws amendments as submitted with the additional change. <b>Motion carried</b> unanimously.</p>
<p><b>Finance Committee Report</b></p>	<p>Chair Phyllis Yezzo reported that the Finance Committee met virtually six times this year to review the Profit and Loss statements and the investment portfolio. Merrill Lynch presented current</p>	<p>The 2022 budget will be prepared in November 2021 and submitted to the Board of Directors for approval in December.</p>



	investment status and recommendations to the committee and Board of Directors.	
<b>Legislation Committee Report</b>	Susan Chin gave the Legislation Committee report on behalf of Chair Denise Rivera. She stated that the legislative priorities of safe staffing, public health and health equity prioritization, quality nurse education, enduring future pandemic readiness, and health care reform for 2022 are on pages 30 through 33 in the conference booklet and were posted in the Book of Reports on the Members Only section of the website prior to the meeting.	<b>Motion</b> was made and seconded to approve the 2022 Legislative Priorities. <b>Motion carried</b> unanimously.
<b>Nominations &amp; Elections Committee Report</b>	<p>Chair Grace Ann Crockett reported that elections were conducted through Association Voting and that participation in the election process remains very low, 80 members voted, a participation of 1%. She announced the vote counts for each candidate and encouraged members to make sure their voices are heard at next year's elections.</p> <p><b>Election Results</b></p> <p><b>Vice President</b> and Membership Assembly Alternate to the President: Tanya Drake (44), Verlia Brown (34)</p> <p><b>Secretary:</b> Gertrude Hutchinson (75), one write-in</p> <p><b>Director-at-Large</b> (elect three): Kimberly Velez (68), Susan Chin (66), Giselle Gerardi (55), Marilyn Klainberg (34)</p> <p><b>Nominations and Elections Committee</b> (elect two): Kerlene Richards (75), Margaret Franks (53), Kimberly Honeywell (18)</p> <p><b>Membership Assembly Representatives and Alternates</b> (elect five): Elisa Mancuso (54), Verlia Brown (52), Kerlene Richards (50), Kimberly Velez (50), Savannah Woods (45), Giselle Gerardi (44),</p>	President Dollinger declared the report accurate and the election valid.

	Tanya Drake (43), Margaret Franks (28), Melina Isola Hinton (6), two write-ins.	
<b>OTHER BUSINESS</b>	President Dollinger conferred the President’s Award to Dr. Sandra Lindsay, ANA-NY member and the first recipient of the COVID-19 vaccine, and Vice President Joanne Lapidus-Graham, founding member of the Association who has served on the Board of Directors for the past eight years.	
<b>NEW BUSINESS</b>		
<b>Swearing in of New Officers</b>	President Dollinger administered the oath of office to the newly elected officers: Tanya Drake, Gertrude Hutchinson, Kimberly Velez, Susan Chin, Giselle Gerard, and Membership Assembly Representatives: Elisa Mancuso, Verlia Brown, Kerlene Richards, Kimberly Velez, Savannah Woods.	
<b>Recognition of Outgoing Board Members</b>	President Dollinger thanked and recognized the outgoing officers and directors for their service and contributions to the ANA-NY and presented each with a certificate.	
<b>Recognition of Organizational Affiliates</b>	President Dollinger recognized the organizational affiliates of ANA-NY and presented each with a certificate. <b>Member comment:</b> Idorenyin Udosen from the National Association of Nigerian Nurses in North America announced that 2022 marks the 20 <sup>th</sup> Anniversary of the Association which currently has 2,200 members. She also stated that there is a new College of Nursing in Nigeria and thanked ANA-NY for their collaborative partnership.	
<b>Closing Remarks</b>	President Dollinger thanked the members for participating in the Governing Assembly and thanked the ANA-NY staff for all the work they did to make the entire conference a success.	

<b>Adjournment</b>	President Dollinger called for a motion to adjourn the 2021 Governing Assembly Business Meeting.	<b>Motion</b> was made and seconded to adjourn the meeting. <b>Motion carried</b> unanimously. President Dollinger adjourned the meeting at 12:19 hours.
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Respectfully Submitted by,  
Tanya Drake, Secretary  
Kennedee Blanchard, Recorder