

**American Nurses Association-New York**  
 Governing Assembly Virtual Business Meeting  
 October 24, 2020

<b>Agenda Item</b>	<b>Discussion</b>	<b>Motion/Action/Resolution</b>
<b>Opening &amp; Welcome</b>	President Elisa Mancuso provided the opening remarks, thanked nurses for all they have done throughout the coronavirus pandemic, and led the membership in the Pledge of Allegiance. Gertrude Hutchinson led the membership in the singing of our national anthem. President Mancuso read The Nightingale Tribute and led the membership in a moment of silence for the nurse colleagues who passed away throughout the year.	
<b>Introductions</b>	President Mancuso introduced the Officers and Directors of the ANA-NY Board, as well as the Executive Director, Program Manager, and Communications Coordinator.	
<b>Call to Order</b>		President Mancuso called the Governing Assembly Business Meeting to order at 10:36 hours on Saturday, October 24, 2020 via the VirBELA virtual platform.
<b>Procedural Matters</b>	President Mancuso recognized Secretary Tanya Drake to review procedural matters, including the online availability of reports and the conference program and materials on the Members Only section of the ANA-NY website, as well as, the procedure to address the membership with a Point of Order or Question on VirBELA.	

<b>Establishment of a Quorum</b>	Secretary Drake read the requirements for the establishment of a quorum at the Governing Assembly, which includes at least five members of the Board, one of whom shall be the President or Vice-President, and at least 25 ANA-NY members present at the meeting.	
<b>Declaration of Quorum</b>	<p><b>Board of Directors</b>  <b>Officers Present:</b> Elisa Mancuso, President; Joanne Lapidus-Graham, Vice President; Susan Penque, Treasurer; Tanya Drake, Secretary.  <b>Directors-at-Large Present</b>  Verlia Brown, Linda O'Brien, Francine Bono-Neri, Susan Chin, Kimberly Velez.  <b>Membership</b>  Virtual participant attendance indicated more than 50 members were present.</p>	President Mancuso declared the presence of a quorum.
<b>Acceptance of Business Meeting Agenda</b>	President Mancuso reviewed voting procedures and stated that the voting procedures and the Governing Assembly Business Meeting agenda were provided in the members' conference packets, as well as, on the Members Only section of the ANA-NY website prior to the meeting.	<b>Motion</b> was made and seconded to accept the Governing Assembly Business Meeting agenda as written. <b>Motion carried</b> unanimously.
<b>Acceptance of Standing Rules for the Conduct of Business</b>	President Mancuso stated that the Standing Rules for the Conduct of Business of the Governing Assembly was provided in the members' conference packets, as well as, on the Members Only section of the ANA-NY website prior to the meeting.	<b>Motion</b> was made and seconded to accept the Standing Rules of the Governing Assembly as written. <b>Motion carried</b> unanimously.
<b>Special Guests</b>		
<b>New York State Education Department</b>	President Mancuso welcomed Ann Bentzen who spoke on behalf of Suzanne Sullivan, Executive Secretary of the New York State Board of Nursing. Ms. Bentzen provided an update on the Board of Nursing and spoke about the unexpected passing of Margaret Leonard. Due to the COVID-19 pandemic,	

	<p>BON projects and plans were put on hold and they had to quickly shift gears to address the PPE shortage in NYS and the disruption of nursing student clinical placements. She reported that Governor Cuomo issued an executive order allowing registered nurses whose license was in good standing to work in NY during the pandemic crisis. The BON also urged the Governor to expedite the NP licensing application process and policies as well. BSN in 10 regulations have been adopted. She thanked ANA-NY and Barbara Zittel for their assistance in developing the regulations. Dr. Zittel was presented with the Leadership in Nursing Award at the BON virtual meeting in July.</p>	
<p><b>Nursing Students Association of New York State</b></p>	<p>President Mancuso welcomed Jessica Alvarado, NSANYS President. Ms. Alvarado reported that the association celebrated their 60<sup>th</sup> anniversary this year and currently has 4,219 members. They are offering virtual mental health workshops for student impacted by the pandemic and were honored to receive the 2020 Ethics and Governance State Award from the National Student Nurses' Association.</p>	
<p><b>Foundation of New York State Nurses</b></p>	<p>President Mancuso welcomed Deborah Elliott, Executive Director of the Center for Nursing at the Foundation of New York State Nurses. Ms. Elliott reported on some Center for Nursing projects: a soon to be published research study using the Delphi method to examine the barriers to implementing evidence-based practice into clinical practice and education; and, in collaboration with Nurses House, Inc., two new projects in response to the COVID-19 pandemic, collecting oral histories from nurses across the nation to document the</p>	

	historical context of the pandemic and its impact on the nursing profession, and conducting a descriptive analysis of the 2,400+ RNs and LPNs who received financial assistance from Nurses House during the peak of the pandemic. CFN also plans to conduct follow-up studies, including the possibility of a longitudinal study.	
<b>Nurses House</b>	President Mancuso welcomed Deborah Elliott, Executive Director of Nurses House, Inc. Ms. Elliott reported that Nurses House established an emergency COVID grant in March in collaboration with the American Nurses Foundation and other organizations. From April through July, Nurses House received over \$3 million in donations and provided over \$2.7 million in grants to over 2,400 RNs, LPNs, and LVNs across the country.	
<b>New York Organization of Nurse Executives and Leaders</b>	President Mancuso welcomed Ann Harrington, NYONEL Executive Director. Ms. Harrington identified NYONEL as a state constituent of the American Organization for Nursing Leadership. She reported on some NYONEL activities: providing input on the BSN in 10 regulations, with the assistance of Claire Murray and Barbara Zittel; a Nurses on Boards Research Study to educate and engage their members to serve on boards; testifying before the NYS Department of Health and lobbying to oppose mandatory one-size-fits-all staffing ratios; collaborating with the Coalition for Safe and Affordable Care; and development of a Social Justice Statement and a Safe Staffing Toolkit, both of which can be found on their website. The association hopes to promote BS in 10 adoption in other states.	
<b>Northeast Multistate Division</b>	President Mancuso welcomed Shelly Gardiner, Director of Professional Development, who spoke	

	<p>on behalf of Kathleen Hale, NEMSD Executive Director. Ms. Gardiner identified NEMSD as a collaborative of individual autonomous states (New Hampshire, New York, Vermont and Hawaii), whose main focus is in the Northeast but serves the entire country. They currently have 14 Nurse Peer Reviewer volunteers who receive between 150-320 applications per year. The NEMSD is accredited as an approver and provider of continuing nursing education by the American Nurses Credentialing Center's Commission on Accreditation.</p>	
<b>Reports</b>	<p>President Mancuso recognized Vice President Joanne Lapidus-Graham.</p>	<p>VP Lapidus-Graham called on President Mancuso to provide her outgoing president remarks.</p>
<b>Outgoing President Remarks</b>	<p>President Mancuso reflected on the past four years as the second President of ANA-NY. She highlighted some of the accomplishments of the association during that time, which included the BSN in 10, political advocacy, and the recognition of ANA-NY as 'The Professional Nursing Organization for all RNs in NYS. She was excited to announce that there are now over 8,000 ANA-NY members compared to the 6,000+ members at the same time last year. She thanked her fellow officers and members of the association for their passion and commitment to the nursing profession and reminded them to promote resilience and self-care, especially during this tumultuous time.</p>	<p>VP Lapidus-Graham returned the chair to President Mancuso</p>
<b>Member Comments</b>	<p>The Board of Directors, past-President Elizabeth Mahoney, and multiple members expressed gratitude and appreciation for President Mancuso and commended her exceptional contributions to the association. Nursing student, Joanne Deverson, asked President Mancuso for advice to share with</p>	<p>President Mancuso recommended to Joanne to start small and to connect</p>

	nursing students who are looking into leadership roles.	with a mentor. VP Lapidus-Graham commented that since Joanne is already on the NSANYS Board, she has already started her leadership journey.
<b>Secretary's Report</b>	President Mancuso called on Secretary Tanya Drake to provide her report. Secretary Drake stated that the full Secretary's Report was posted in the Book of Reports on the Members Only section of the website prior to the meeting. She cited the continuing effectiveness of monthly BOD meetings with publication of approved minutes on the ANA-NY Members Only web site and highlighted some ANA-NY activities. The first ANA-NY peer reviewed digital journal should be published in 2021.	Secretary Drake thanked this year's conference sponsors, Arthur L. Davis Publishing Agency, Clinical Education Initiative (CEI), Mount Sinai Institute for Advanced Medicine, NSO, and PROMED Staffing Resources.
<b>Acceptance of 2019 Governing Assembly Minutes</b>	Secretary Drake stated that the 2019 Governing Assembly minutes were posted in the Book of Reports on the Members Only section of the website prior to the meeting.	<b>Motion</b> was made and seconded to accept the 2019 Governing Assembly minutes as written. <b>Motion carried</b> unanimously.
<b>Treasurer's Report</b>	President Mancuso called on Treasurer Susan Penque to provide her report. Treasurer Penque stated that the Treasurer's Report was posted in the Book of Reports on the Members Only section of the website prior to the meeting. She summarized the YTD revenue and expenses, as well as the checking, savings, and investment account balances. She also informed the members that the Membership Committee had created a new welcome kit for new members and that all members would receive a gift of a neck gaiter this year since it is the Year of the Nurse and Midwife.	No comments or questions.
<b>Executive Director's Report</b>	President Mancuso called on Executive Director, Jeanine Santelli to give her report. Executive Director Santelli stated that her detailed report and	No comments or questions.

	goals for 2021 are available in the Book of Reports on the Members Only section of the website.	
<b>Committee Reports</b>	<p>Full committee reports were posted in the Book of Reports on the Members Only section of the website prior to the meeting.</p> <p>Standing Committees:</p> <ul style="list-style-type: none"> <li>• Audit</li> <li>• Bylaws</li> <li>• Finance</li> <li>• Legislation</li> <li>• Nominations &amp; Elections</li> </ul> <p>Other Committees:</p> <ul style="list-style-type: none"> <li>• Annual Meeting &amp; Conference Planning</li> <li>• Awards</li> <li>• Membership</li> <li>• Nursing Education</li> </ul>	No comments or questions.
<b>Legislation Committee Report</b>	A forum to discuss the proposed priorities was held yesterday afternoon. President Mancuso asked for a motion to approve the 2021 Legislative Priorities.	<b>Motion</b> was made and seconded to approve the 2021 Legislative Priorities. <b>Motion carried</b> unanimously.
<b>Nominations &amp; Elections Committee Report</b>	<p>Chair Gertrude Hutchinson reported that elections were conducted through Association Voting and that participation in the election process remains very low, 106 members voted, a participation of 1%. She announced the vote counts for each candidate and encouraged members to make sure their voices are heard in next year's elections.</p> <p><b>Election Results</b></p> <p><b>President</b> and Membership Assembly Representative: Marilyn Dollinger (104 votes)  <b>Treasurer:</b> Phyllis Yezzo (64), Linda O'Brien (41)  <b>Director-at-Large</b> (elect two): Sarah Marshall (71), James Connolly (65), Marilyn Klainberg (35), Susan Dewy-Hammer (29)</p>	President Mancuso declared the report accurate and the election valid.

	<b>Nominations and Elections Committee</b> (elect three): Grace Anne Crockett (99, chair), Megan Scali (96), Elisa Mancuso (91), seven write-ins	
<b>Other Business</b>	President Mancuso conferred the President's Award to Executive Director Jeanine Santelli, and Vice President Joanne Lapidus-Graham.	Vice President Lapidus-Graham thanked and recognized the outgoing officers and directors for their service to the organization.
<b>New Business</b>	The Board of Directors presented President Mancuso with the Presidential Pin for her exceptional service to the association. President Mancuso is a Founding Board Member and served as a Director for three years before becoming President. She helped lay the foundation of ANA-NY and will continue working with the association on the Nominations and Elections Committee.	
<b>Member Input</b>	Lukmon Kalejaiye suggested having one or more joint programs in 2021 with local organizations/associations to increase the visibility of ANA-NY.	President Mancuso stated that she will bring the suggestion to the new Board of Directors for further review.
<b>Swearing in of New Officers</b>	President Mancuso administered the oath of office to the newly elected officers: Marilyn Dollinger, Phyllis Yezzo, Sarah Marshall, James Connolly, Grace Anne Crockett, Megan Scali, and Elisa Mancuso.	
<b>Incoming President Remarks</b>	President Marilyn Dollinger thanked the office team, Past-President Mancuso, colleagues, and fellow Legislative Committee members for their friendship and support. She is honored to serve as the third President of ANA-NY and will continue to propel the association forward by working on advocacy, racial disparities, and inclusive healthcare for all.	
<b>Adjournment</b>	President Dollinger called for a motion to adjourn the 2020 Governing Assembly Business Meeting.	<b>Motion</b> was made and seconded to adjourn the meeting.



		<b>Motion carried</b> unanimously. President Dollinger adjourned the meeting at 12:30 hours.
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Respectfully Submitted by,  
Tanya Drake, Secretary  
Kennedee Blanchard, Recorder