

ANA-NY  
 Governing Assembly Business Meeting  
 October 25-26, 2019

Agenda Item	Discussion	Motion/Action/Resolution
<b>Opening and Welcome</b>	President Elisa Mancuso provided the opening remarks and led the membership in the Pledge of Allegiance. Gertrude Hutchinson led the singing of the national anthem. President Mancuso read The Nightingale Tribute and led a moment of silence for nurse colleagues who passed away throughout the year, which included Dr. Jeremy Richman, the 2016 Annual Meeting keynote speaker, Barbara Harris, Peggy Leonard, and Dottie Williams.	President Mancuso encouraged attendees to recognize nurses who have passed and to write their names in the Nightingale Tribute Book.
<b>Introductions</b>	President Mancuso introduced the Officers and Directors-at Large of the ANA-NY Board, as well as the Executive Director, Program Manager, and Program Assistant.	
<b>Call to Order</b>		President Mancuso called the Governing Assembly Business Meeting to order at 14:10 hrs., Friday, October 25, 2019.
<b>Procedural Matters</b>	President Mancuso recognized Secretary Tanya Drake to review procedural matters, the availability of printed materials and reports on the Members Only section of the ANA-NY website, and the use of the two microphones; one for Point of Order/Point of Information and the other for motions and discussions.	

<b>Establishment of a Quorum</b>	Secretary Drake read the requirements for the establishment of a quorum at the Governing Assembly: The presence of at least five members of the Board of Directors, one of whom shall be the President or Vice-President, and at least 25 members of ANA-NY.	
<b>Declaration of Quorum</b>	<p><b>Board of Directors</b>  <b>Officers Present:</b> Elisa Mancuso, President; Joanne Lapidus-Graham, Vice President; Susan Penque, Treasurer; Tanya Drake, Secretary  <b>Directors-at-Large Present:</b> Verlia Brown, Ann Fronczek, Francine Bono-Neri,  <b>Directors Not Present:</b> Mary Lee Pollard, Kathryn Murdock  <b>Members Present:</b>  Signed attendance indicated more than 100 members were present.</p>	President Mancuso declared the presence of a quorum.
<b>Acceptance of the Business Meeting Agenda</b>	President Mancuso stated that the Governing Assembly Business Meeting agenda was provided in the members' conference packets, as well as, on the Members Only section of the ANA-NY website prior to the meeting.	<b>Motion</b> was made and seconded to accept the Governing Assembly Business Meeting agenda as written. <b>Motion carried</b> unanimously.
<b>Acceptance of Standing Rules for the Conduct of Business</b>	President Mancuso stated that the Standing Rules for Conduct of Business for the Governing Assembly was provided in the members' conference packets, as well as, on the Members Only section of the ANA-NY website prior to the meeting.	<b>Motion</b> was made and seconded to accept the Standing Rules for the Conduct of Business for the Governing Assembly as written. <b>Motion carried</b> unanimously.
<b>Reports</b>	President Mancuso recognized Vice President Joanne Lapidus-Graham.	VP Lapidus-Graham called on President Mancuso to provide her report.
<b>President's Report</b>	President Mancuso was excited to announce that there are now over 6,000 ANA-NY members compared to the 5,600 members that they had at	

	<p>the same time last year. She congratulated the NACLI on their centennial celebration and noted that WHO has declared 2020 the Year of the Nurse. President Mancuso believes ANA-NY has become a stronger, more vibrant entity and cited some of the organizations and activities she has been involved with over the past year: ANA Membership Assembly, Future Nursing Leaders, student nurse outreach, organizational affiliates, Health Welfare Council of Long Island 2020 Census, donation in her honor to the Ronald McDonald House Albany, NEMSD, and the New York Nursing Alliance (NYNA). She mentioned that ANA-NY's new office is located at 150 State Street in Albany, NY and that they have hired a lobbyist, Amy Kellogg, who has been instrumental in getting the organization recognized in key health care issues. She noted the importance of recruiting, retaining and serving our members and concluded by encouraging members to become change agents throughout the healthcare system.</p>	<p>VP Lapidus-Graham returned the chair to President Mancuso.</p>
<b>Announcements</b>	<p>President Mancuso announced that the book, <i>Advancing the Education of Professional Registered Nurses to the Baccalaureate Degree: New York's Journey</i>, was being sold at the Foundation for Nursing table and Dr. Barbara Zittel was available to sign them. Five dollars (\$5) from the proceeds of each book was going towards ANA-NY's educational programs.</p>	<p>First-time attendees were asked to stand and were recognized.</p>
<b>Agenda Change</b>	<p>President Mancuso called for a motion to change the agenda to add the Executive Director's report.</p>	<p><b>Motion</b> was made and seconded to add the Executive Director's Report to the agenda. <b>Motion approved by acclamation.</b></p>

<b>Executive Director's Report</b>	<p>President Mancuso called on Executive Director Jeanine Santelli to give her report. Executive Director Santelli stated that her detailed report is available in the Book of Reports on the Members Only section of the ANA-NY website. She stated that she developed the 2019 Strategic Plan based on feedback that was gathered during the dialogue fora and membership survey at last year's conference. That feedback resulted in hiring a lobbyist and new staff to help with social media outreach, and increasing continuing education, advocacy, and networking. The new lobbyist, Amy Kellogg, has been paramount in opening doors for the association and has put ED Santelli in front of TV cameras and into legislative offices on multiple occasions throughout the year. The new Program Assistant, Shakira Hernandez, has helped to move the association forward with her fresh ideas and increased social media outreach, from which they now have 6,167 members and a record conference attendance this year of over 100 attendees. ANA-NY has offered or co-sponsored over 30 continuing education programs across the state and members now have a 15% discount on over 350 CNE programs through Elite Learning. Recently initiated Phone2Action will provide greater opportunity for advocacy; more information about the process will be released in the coming months. To expand networking outreach upstate, ANA-NY has recently contracted with Spectrum Reach and will be trialing an internet marketing push in the Capital Region, targeting 19,000 nurses in 14 counties, with the intention to replicate it in 4 additional regions</p>	
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	across the state if the metrics are substantial. Finally, as an added member benefit, she stated that an agreement with Springer Publishing for a 25% discount on their products was just finalized.	
<b>Open Forum for Member Input</b>	<p>Mel Callan thanked the staff for all their hard work, and noted the success, growth and increased visibility of ANA-NY. She encouraged outreach to hospitals and other facilities.</p> <p>Danielle D'Angelis inquired about reaching out to insurance companies in the Albany area.</p>	<p>President Mancuso recognized ED Jeanine Santelli, Jamilynne Myers and Shakira Hernandez for their work on the Annual Meeting.</p> <p>Executive Director Santelli responded stated that care needs to be taken when cold calling an facility because of collective bargaining agreements, but if Danielle had any contacts to help with the process, she would gladly take them.</p>
<b>Recess</b>	President Mancuso called for a motion to recess the Governing Assembly until Saturday, October 26, 2019.	<p><b>Motion</b> was made and seconded to recess the Governing Assembly until Saturday, October 26, 2019 at 10:30 hrs.</p> <p><b>Motion carried</b> unanimously. President Mancuso recessed the meeting at 15:08 pm on Friday, October 25, 2019.</p>
<b>Welcome and Call to Order</b>		President Mancuso reconvened the Governing Assembly at 10:37 hrs., Saturday, October 26, 2019.
<b>NSANYS President</b>	President Mancuso informed the members that NSANYS President, Jessica Alvarado, and representatives will be joining the meeting later this afternoon.	
<b>Organizational Affiliates</b>	President Mancuso recognized ANA-NY's organizational affiliates: PNASC, CNYNA,	Each OA was presented with a certificate.

	PNAWNY, GVNA, MVNA, PNASCNY, PNADPC, NANA, NACLI, ISONG, APNA-NY, PNARC, NYS-AAOHN, Chi Gamma Chapter of STTI, and the newest organization affiliate, NNYPNA.	
<b>Foundation of NYS Nurses</b>	President Mancuso welcomed Executive Director, Debra Elliott, from the Center for Nursing at the Foundation of New York State Nurses. D. Elliott identified some of the activities the Center for Nursing has been involved in, including a Delphi Study, Faculty and Nursing School capacity survey, 1969 Exhibit at the Empire State Plaza, the National Forum of State Nursing Workforce Centers' 2020 Annual Conference, an opioid module for all healthcare providers in collaboration with NYU, the RI Middle College Charter School initiative, and publication of <i>Advancing the Education of Professional Registered Nurses to the Baccalaureate Degree: New York's Journey</i> by Barbara Zittel and other contributing authors. She also cited some of their annual awards and scholarships, including the St. Luke's Nurse Educator Scholarship, the Dr. Barbara Zittel Baccalaureate Degree in Nursing Scholarship, the Nightingale Award, and the Driscoll Award.	
<b>Nurses House</b>	President Mancuso welcomed Executive Director, Debra Elliott, from Nurses House. D. Elliott informed the members that this morning's "Healthy Nurse Walk" raised over \$4,000.	D. Elliott thanked the participants for their generosity and support.
<b>NYONEL</b>	President Mancuso welcomed Executive Director, Ann Harrington, from New York Organization of Nurse Executives and Leaders. NYONEL is an affiliate of AONE and has six regions across NYS. Some of the activities NYONEL has been involved in	

	<p>include the Future of Nursing 2020-2030 initiative, lobbying, testifying at the Department of Health's Ratio Bill hearings, Coalition for Safe and Affordable Care, and the AONL Nurse Manager Institute. A. Harrington also cited the Margaret McClure Scholarship whose recipient will be named at next year's Annual Meeting on April 19-21, 2020 in Tarrytown, NY.</p>	
<p><b>NEMSD</b></p>	<p>President Mancuso welcomed NEMSD Director Executive, Kathleen Hale. The Northeast Multistate Division of ANA is a business collaborative of individual autonomous states (New Hampshire, New York and Vermont) whose purpose is to enhance the power, strength, success, sustainability, and voice of its member states through the effective utilization of shared services and resources to champion quality health care and advance the profession of nursing. E. Mancuso and T. Drake represent ANA-NY on the BOD. The NEMSD is accredited as an Approver and Provider of continuing nursing education by the American Nurses Credentialing Center's Commission on Accreditation and has recently submitted documentation for reaccreditation. CNE is the primary source of income. There are currently 17 peer reviewers and more volunteers are needed. K. Hale stated NEMSD has a new website, <i>nemsd.nursingnetwork.com</i>, and a new office at 150 State Street in Albany, NY. Goals for the organization are to increase and broaden revenue sources, enhance services to state members, maintain financial stability, and grow NEMSD as a business.</p>	

<b>Secretary's Report</b>	President Mancuso called on Secretary Tanya Drake to provide her report. Secretary Drake stated that her report is available in the Book of Reports on the Members Only section of the ANA-NY website. She summarized the frequency and venues of BOD meetings and stated that approved minutes of regular meetings are posted on the Members Only website.	Secretary Drake thanked this year's conference sponsors, Arthur L. Davis Publishing Agency, Stat Staff Professionals, NSO, and the Bull Moose Club.
<b>Approval of 2018 Governing Assembly Minutes</b>	Secretary Drake stated that the 2018 Governing Assembly Minutes are provided in the members' conference packets and were posted in the Book of Reports on the Members Only section of the ANA-NY website prior to the meeting. <b>Member Comment:</b> Karen Ballard stated that according to Robert's Rules, ANA-NY's membership needs to accept the Governing Assembly minutes, not approve them.	<b>Motion</b> was made and seconded to accept the 2018 Governing Assembly minutes as written. <b>Motion carried</b> unanimously.
<b>Treasurer's Report</b>	President Mancuso called on Treasurer Sue Penque to provide her report. Treasurer Penque stated that the Treasurer's Report was posted in the Book of Reports on the Members Only section of the ANA-NY website prior to the meeting. She summarized the overall 2019 revenue and expenses to date, and cited the checking, savings, and investment account balances. Revenues are 7% above expectations; overall expenses to date are within budget. Annual Meeting expenses are not yet reflected but have been budgeted for. <b>Member Comment:</b> Donna Florkiewicz asked if the NEMSD CNE revenue goes towards NEMSD staff salaries since the NEMSD annual state dues have decreased to \$6,000 annually. President Mancuso confirmed that CNE is the primary source	Treasurer Penque stated ANA-NY is fiscally stable.



	of income for NEMSD.	
<b>Committee Reports</b>	Full committee reports were posted in the Book of Reports on the Members Only section of the website prior to the meeting.	President Mancuso introduced committee chairs/representatives to summarize their reports.
<b>Audit Committee Report</b>	Executive Director Santelli, <i>ex officio</i> on the committee, reported that the committee has been reviewing audit reports and financial statements and selected an external financial reviewer.	IRS Form 990 has been filed. ANA-NY is not required to have an annual audit, since it has an external financial record reviewer.
<b>Bylaws Committee Report</b>	Secretary Drake, BOD liaison to the committee, reported that at the June 18, 2019 meeting there were five submissions for bylaws revisions, but the committee unanimously agreed that the proposals dealt more with policies and procedures than the actual bylaws.	No bylaws revisions were forwarded to the BOD for review for submission to the GA.
<b>Legislation Committee Report</b>	<p>Chair Beverly Karas-Irwin stated that the ANA-NY 2020 Legislative Priorities are in the members' conference packets and were posted in the Book of Reports on the Members Only section of the ANA-NY website prior to the meeting. She explained that the change in format to focus on broad issues vs specific bills allows a more flexible response to legislative actions and current events. She thanked lobbyist, Amy Kellog, for her guidance and support of the committee.</p> <p><b>2020 Legislative Priorities:</b></p> <ul style="list-style-type: none"> <li>• Safe Staffing</li> <li>• Improved Patient Care Outcomes</li> <li>• Quality Nursing Education</li> <li>• Health Care Reform</li> </ul> <p><b>Member Input:</b></p> <ul style="list-style-type: none"> <li>• Change 'Safe' to 'Appropriate' which takes into consideration skill level not just ratios.</li> <li>• Consider adding a focus on community and</li> </ul>	<p><b>Motion</b> was made and seconded to approve the 2020 Legislative Priorities with revisions.</p> <p><b>Motion carried</b> unanimously.</p>

	environmental health.	
<b>Finance Committee Report</b>	<p>Chair Sue Penque reported that the committee meets quarterly and will be preparing the 2020 budget in November. She also reported that \$100,000 was moved into the investment portfolio and that Merrill Lynch reviews the portfolios with the Finance Committee and the Board of Directors on a regular basis.</p> <p><b>Member Comment:</b> Secretary Drake asked if the Dialog Fora reviewed and reflected in the 2020 budget?</p>	Treasurer Penque stated that the Fora recommendations will be made before the budget is finalized.
<b>Nominations and Elections Committee Report</b>	<p>Chair Gertrude Hutchinson reported that elections were conducted and certified through Association Voting again this year. Participation in the election process remains very low, at a staggering 1%; 76 members voted. She announced the vote counts for each candidate and encouraged members to make sure their voices are heard at next year's elections.</p> <p><b>Announcement of Election Results:</b>  Joanne Lapidus-Graham, Vice President and Membership Assembly Alternate to the President; Tanya Drake, Secretary; Verlia Brown, Director-at-Large; Susan Chin, Director-at-Large; Kimberly Velez, Director-at-Large; Toby Bressler (chair) and Olga Kagan, Nominations &amp; Elections Committee members; Donna Florkiewicz, Devina Horton, James Connolly, Cynthia Quezada, and Verlia Brown, Membership Assembly Representatives in order of votes received; Mary Finnin, Tanya Drake, Linda O'Brien, Giselle Gerardi, Leorelkys Villar, and Karla Imonti, Membership Assembly Alternates.</p>	<p>Individuals who have difficulty voting were reminded to call Voting Association's 800 Help Line.</p> <p>President Mancuso declared the report accurate and the election valid. She administered the oath of office to the newly elected officers.</p> <p>Tie between V. Brown, M. Finnin and T. Drake was resolved per ANA-NY Bylaws Article VII, Section 2.h with the order of the results as listed here.</p>
<b>Annual Meeting &amp; Conference Planning</b>	President Mancuso recognized and thanked Chair Gorete Crowe and the other committee members.	

<b>Committee Report</b>	A video was shown of Matt Episcopo, a TEDx motivational speaker and next year's keynote, inviting members to the 2020 Annual Meeting on October 22-24, 2020 at the Turning Stone Resort Casino in Verona, NY.	The video will be used as part of the marketing campaign for the conference.
<b>Awards Committee Report</b>	Vice President Lapidus-Graham gave the report on behalf of Ann Fronczek, BOD liaison to the committee. This year's award winners were congratulated and the categories for 2020 announced. Early Career Nursing Practice is a new award for nurses with five or fewer years in practice.	<b>2020 Award Categories</b> <ul style="list-style-type: none"> <li>• Mentorship</li> <li>• Policy and Service</li> <li>• Friend of Nursing</li> <li>• Early Career Nursing Practice</li> </ul>
<b>Membership Committee Report</b>	Francine Bono-Neri, BOD liaison to the committee, gave the report on behalf of Chair Amy Caramore. She cited some of the actions supported by the committee this year that were based input from last year's fora to enhance benefits of being an ANA-NY member: networking, CNE discount now available from Elite Learning, collaboration with the lobbyist and Legislation Committee on legislation and policy.	The committee is currently working on connecting members virtually.
<b>Nursing Education Committee Report</b>	Chair Susan Birkhead reported the committee actively engaged via phone conferencing. Among other activities, members contributed CNE articles to <i>ANA-NY Nurse</i> , drafted a position statement opposing hospitals charging for student clinical placements, investigated the use of holistic admission standards for AACN's beyond GPA and SAT scores, and engaged in discussions to potentially replicate the Rhode Island Nurses Institute Charter School model in NY.	The committee plans to continue to submit CNE articles to <i>ANA-NY Nurse</i> .
<b>NEW BUSINESS</b>		
<b>Dialog Fora Reports</b>	President Mancuso called on the Dialogue Fora facilitators to give their results of the discussion.	President Mancuso informed the members that the Board of Directors

	<p><b>Community Service</b>  Vice-President Joanne Lapidus-Graham reported that ANA-NY members are engaged in multiple activities throughout their communities. Examples were: blood pressure screening, senior citizen programs, the Red Cross, EpiPen training, hospice, and organ donation awareness. Suggestions for how ANA-NY as an organization could be more visible across the state included: to have a statewide project to educate the public about the importance of promoting optimal mental health in schools, what nurses do, encourage creating a healthy work environment; collaborate in projects and programs that ANA-NY members are currently doing; have a “Health Awareness Day” in different regions across the state in collaboration with ANA-NY members and organization affiliate members from each area of the state. Develop a Volunteer Health Corps and speakers bureau of ANA-NY members to provide the education for these special projects and programs.</p> <p><b>Special Interest Groups</b>  Director-at-Large Francine Bono-Neri reported that some of the group’s members were interested in starting a SIG for human trafficking, workplace violence, scope of practice, palliative care, opioid crisis, pain management, research, and public relations.</p> <p><b>Regional Meetings</b>  Secretary Tanya Drake reported that regional meetings would increase member engagement and local visibility, provide opportunities to cohost with local organizational affiliates and increase their</p>	<p>will review the notes and provide updates over the coming year.</p>
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	<p>involvement, provide opportunities to increase recruitment of members and organizational affiliates, and provide opportunities to mentor new professional groups. Some of the suggestions on how to execute these regional meetings were to start with meetings geographically clustered near current organizational affiliates, send e-blasts to nearby members, nursing organizations and nursing facilities, share information on area speakers who have obtained CE for a program to nearby organizational affiliates, share information with local members and organizational affiliates when ANA-NY is exhibiting, and make the annual meeting available on social media.</p>	
<p><b>ANA VALUE PRICING DUES PROPOSAL</b></p>	<p>President Mancuso called on Executive Director Jeanine Santelli to present on the new Value Pricing Dues proposal. Executive Director Santelli stated that at the 2019 ANA Membership Assembly, the Value Pricing Dues Model was adopted, which moving forward, allows new members the option of joining ANA and ANA-NY at one of two dual membership levels: Premier membership, which costs \$22.17/month or \$260/year, or Standard membership, which costs \$15/month or \$174/year. Members who select Premier members will receive additional membership perks and benefits. She also stated that current members will be able to remain at their current membership level and dues rate, as long as they remain current with their dues. All current members will be considered 'Premier' thus receiving all the premier member benefits. Current members may also choose to reduce their membership benefits and select the Standard</p>	<p>The ANA-NY BOD voted to recommend adoption of the Value Pricing Proposal.</p> <p><b>Motion</b> was made and seconded to accept the Value Pricing Dues proposal.</p> <p><b>Motion passed</b> by 97% yes, 3% no, and no abstentions.</p>

	<p>membership level at renewal.</p> <p><b>Member Comments</b></p> <ul style="list-style-type: none"> <li>• Linda O'Brien asked what percentage of dues will be given to ANA-NY. ED Santelli responded that \$70 of the dues from the Premier membership and \$87 of the dues from the Standard membership will be given to ANA-NY. This is more than the current imbursement.</li> <li>• Larry Slater stated that under VPP individuals could have an ANA-NY only membership if it was added to the bylaws and that new members joining will not be able to opt for student or retired discount rates. He also mentioned that Future Nurse Leaders would be given one free year of dual membership instead of two years.</li> </ul>	
<b>Open Forum for Member Input</b>	No comments offered.	
<b>Closing Remarks</b>	President Mancuso thanked and recognized outgoing Directors-at-Large Ann Fronczek and Mary Lee Pollard for their service to the organization and thanked the membership for being ambassadors for nursing.	
<b>Adjournment</b>	President Mancuso called for a motion to adjourn the 2019 Governing Assembly Business Meeting.	<b>Motion</b> was made and seconded to adjourn the meeting. <b>Motion carried</b> unanimously. President Mancuso adjourned the meeting at 12:24 hrs.

Respectfully Submitted by,  
Tanya Drake, Secretary  
Kennedee Blanchard, Recorder