

**American Nurses Association-New York  
Governing Assembly Business Meeting  
Albany, New York  
October 19-20, 2018**

<b>Agenda Item</b>	<b>Discussion</b>	<b>Motion/Action/Resolution</b>
<b>Opening and Welcome: October 19, 2018</b>	President Elisa Mancuso provided the opening remarks thanking everyone for their support. Gorete Crowe led the membership in the Pledge of Allegiance. Gertrude Hutchinson led the membership in the singing of the National Anthem. President Mancuso read the Nightingale Pledge and led the membership in a moment of silence for nurse colleagues who passed away throughout the year, which included 2017's Annual Meeting endnote speaker, Scott Burton.	President Mancuso encouraged other members to recognize those nurses who have passed and to write their names in the Nightingale Tribute Book.
<b>Introductions</b>	President Mancuso introduced the Officers and Directors of the ANA-NY Board, as well as the Executive Director, J. Santelli, and Program Manager, J. Meyers. She thanked J. Meyers for her work planning and organizing this meeting.	
<b>Continuing Education Protocols</b>	ED J. Santelli explained the procedures for meeting continuing education requirements throughout the Annual Meeting and Governing Assembly and reminded members to complete the conference evaluation.	
<b>Call to Order</b>		President Mancuso called the Governing Assembly Business Meeting to order at 14:45 hrs on Friday, October 19, 2018.
<b>Procedural Matters</b>	President Mancuso recognized Secretary Tanya Drake to go over procedural matters, including the availability of printed materials and reports on the Members Only	

ANA-NY  
2018 Governing Assembly

<b>Procedural Matters (cont.)</b>	section of the ANA-NY website, as well as the use of the two microphones; one for Point of Order/Point of Information and the other for motions and discussions.	
<b>Establishment of a Quorum</b>	Secretary Drake read the requirements for establishment of a quorum at the Governing Assembly: The presence of at least five members of the Board of Directors, one of whom shall be the President or Vice-President, and at least 25 members of ANA-NY.	
<b>Declaration of Quorum</b>	<p><b>Board of Directors:</b>  <b>Present:</b> Elisa Mancuso (President); Joanne Lapidus-Graham (Vice President); Donna Florkiewicz (Treasurer); Tanya Drake (Secretary); Verlia Brown (Director); Ann Fronczek (Director); Linda O'Brien (Director)  <b>Absent:</b>  Mary Lee Pollard (Director); Victoria Record (Director)  <b>Membership:</b>  Signed attendance indicated more than 70 members were present.</p>	President Mancuso declared the presence of a quorum.
<b>Acceptance of Business Meeting Agenda</b>	President Mancuso stated that the Governing Assembly Business Meeting Agenda was provided in members' folders as well as posted on the Members Only section of the ANA-NY website prior to the meeting.	<p><b>Motion</b> was made and seconded to accept the Governing Assembly Business Meeting Agenda as written.  <b>Motion carried</b> with one abstention.</p>
<b>Acceptance of Standing Rules for the Conduct of Business</b>	President Mancuso stated that the Standing Rules for the Conduct of Business of the Governing Assembly were provided in members' folders as well as posted on the Members Only section of the ANA-NY website prior to the meeting.	<p><b>Motion</b> was made and seconded to accept the Standing Rules of the Governing Assembly as written.  <b>Motion carried</b> unanimously.</p>

ANA-NY  
2018 Governing Assembly

<b>Reports</b>	President Mancuso recognized Vice President Joanne Lapidus-Graham who called on President Mancuso to provide her report.	
<b>President's Report</b>	President Mancuso was excited to announce that there are now over 5,600 members of ANA-NY compared to the 4,800 members at the same time last year. She announced that the BSN in 10 legislation passed and was signed by Governor Cuomo, thanks to the support and perseverance of many individuals including Marilyn Dollinger, the Legislation Committee, and Karen Ballard. She also mentioned some of the organizations and activities that she has been involved with over the past year, including ANA Membership Assembly, NEMSD, Lobby Day, Leadership Summit and the NY Nursing Alliance. She gave a brief update on the status of the NEMSD and identified state and national professional issues to focus on in the coming year. VP Lapidus-Graham returned the chair to President Mancuso.	
<b>Secretary's Report</b>	President Mancuso called on Secretary Tanya Drake to provide her report. Secretary Drake thanked the 2018 Governing Assembly sponsors, including Arthur L. Davis Publishing Agency, NSO, and Bay Path University.	
<b>Approval of 2017 Governing Assembly Minutes</b>	Secretary Drake stated the 2017 Governing Assembly Minutes were posted in the Book of Reports on the Members Only section of the ANA-NY website prior to the meeting. No questions, corrections or additions offered.	<b>Motion</b> was made and seconded to accept the 2017 Governing Assembly minutes as written. <b>Motion carried</b> unanimously.
<b>Treasurer's Report</b>	President Mancuso called on Treasurer Donna Florkiewicz to provide her report. Treasurer Florkiewicz	

ANA-NY  
2018 Governing Assembly

<p><b>Treasurer’s Report (cont.)</b></p>	<p>stated the Treasurer’s Report was posted in the Book of Reports. She summarized the overall 2018 revenue and expenses to date, as well as the checking, savings, and investment account totals. She stated that membership dues will not increase in 2019.</p> <p><b>Member comment:</b> Mary J. Finnin inquired about the funding that is no longer available for the NESMD from ANA and how that will impact ANA-NY financial status, members and programs.</p>	<p>President Mancuso responded that a major source of NEMSD income was from CNE, which will continue, and that services that are no longer needed, such as Election America and Cvent, will not be renewed. NEMSD will also be reducing personnel which will further decrease expenses. ANA-NY has funded NEMSD over two plus years for a total of more than \$140,000. Our 2019 funding is scheduled to decrease to \$6000. Money saved will be used to support our member services.</p>
<p><b>Executive Director’s Report</b></p>	<p>President Mancuso called on Executive Director Jeannine Santelli to give her report. Executive Director Santelli stated that her detailed report is available in the Book of Reports. She highlighted several items. The Future Nurse Leader raffle is raising funds to help sponsor two Future Nurse Leader Awardees to attend next year’s annual meeting. She announced that next year’s annual meeting will be held from October 24-26, 2019 at the 1000 Islands Harbor Hotel in Clayton, NY. Conference hotel rates will be available before and after the meeting dates. This year’s poster session was very successful with 22 exhibitors. Members should watch their emails for next year’s poster session theme. She announced that the ANA-NY and NEMSD websites will be changing platforms to Nursing Network. She was</p>	

ANA-NY  
2018 Governing Assembly

<p><b>Executive Director's Report (cont.)</b></p>	<p>excited to announce that the ANA-NY offices will be relocating the first of the year to the Bull Moose Club, a shared space with politically active organizations at 150 State Street, in downtown Albany. Finally, she reminded attendees to complete the GA evaluation at the end of each day's meeting.</p> <p><b>Member comment:</b> Mary J. Finnin stated that she was very disappointed that ANA-NY is moving their offices out of the Center for Nursing building in Guilderland. She cited the history of CFN and its support of the creation of ANA-NY.</p>	<p>J. Santelli responded that the BOD believes that the new location will enhance our visibility and give us ready access to the State Legislators as we work to increase our state-wide influence and become the primary resource for nursing in NYS. We will continue our collaborative relationship with the CNR.</p>
<p><b>Open Forum for Member Input</b></p>	<p>Marilyn Klainberg stated that ANA-NY needs to address the DNP and Doctorate programs for membership recruitment and should make that a priority. She suggested forming a Speakers' Bureau.</p>	<p>Vice President Lapidus-Graham stated that the Nurse Education Committee has already looked into this and is also working to recruit more faculty.</p>
	<p>Jennifer Petis appealed to the Board of Directors to consider reduced fees and mentoring to engage students and encourage new grads to join the organization.</p>	<p>President Mancuso indicated that that is part of their strategic plan.</p>
	<p>Catherine Murdock stated that there should be additional options for membership engagement such as video conferencing.</p>	<p>President Mancuso stated that they are exploring other options for future meetings.</p>
	<p>Cecilia Mulvey sought reassurance that with the move to the new offices ANA-NY would maintain a strong relationship with the Foundation and the Center for Nursing Research.</p>	<p>President Mancuso assured her that this move is not to disassociate from the Center for Nursing but to meet the needs of the members.</p>
	<p>Mary J. Finnin requested that the Board of Directors fully fund the five representatives that attend the ANA Assembly Meeting.</p>	<p>Treasurer Florkiewicz clarified that the Board of Directors already fully funds the five representatives but that observers are only given a stipend.</p>

ANA-NY  
2018 Governing Assembly

<b>Open Forum for Member Input (cont.)</b>	Karen Ballard cautioned that ANA-NY cannot use money from membership dues for non-member mentees, as stated in the Bylaws. She had advocated to the Board of Directors to create the Future Nurse Leader Award and was disappointed that only 32 schools applied when there are approximately 200 nursing schools in the state.	President Mancuso asked members to submit suggestions for funding non-mentee involvement.
	Mel Callan requested that the Board of Directors consider increasing membership dues eventually. She also stated that ANA-NY needs to be more active on social media and should consider hiring a lobbyist.	President Mancuso stated that they are currently looking into hiring a lobbyist as well as a new staff member who will increase our activity on social media.
	Cathy Finlayson stated that membership dues are already high and asked the Board of Directors to consider lowering them for new members.	President Mancuso stated that membership dues are half price for new graduates for two years. Treasurer Florkiewicz added that all members have dual membership with ANA-NY and ANA and that more than half of the membership dues go to ANA.
<b>Recess</b>	President Mancuso called for a motion to recess the Governing Assembly until Saturday October 20, 2018 at 10:50 hrs.	<b>Motion</b> was made, seconded and carried unanimously to recess. President Mancuso recessed the Governing Assembly at 16:04 hrs on Friday, October 19, 2018.
xxxxx	xxxxx	xxxxx
<b>Welcome &amp; Call to Order: October 20, 2018</b>		President Mancuso reconvened the Governing Assembly at 10:56 hrs on Saturday, October 20, 2018.
<b>NSANYS President</b>	President Mancuso informed the members that the NSANYS President will be joining the meeting later this afternoon.	
<b>Organizational Affiliates</b>	President Mancuso recognized ANA-NY's Organizational Affiliates and presented each with a certificate.	Organizational Affiliates PNASC, CNYNA, PNAWNY, GVNA, MVNA, NANA,

ANA-NY  
2018 Governing Assembly

<b>Organizational Affiliates (cont.)</b>		NACLI, PNASCNY and APNA received certificates.
<b>Foundation of NYS Nurses</b>	President Mancuso welcomed Executive Director Deb Elliott from the Center for Nursing at the Foundation of New York State Nurses, Inc. Executive Director Elliott informed the members of the mission of the Center for Nursing, which is to promote nursing leadership, research, and education to enhance the health and well-being of New Yorkers through the preservation of its history and advancement of the profession. She also stated that the Center for Nursing is a 501 (c)3 nonprofit organization that relies solely on donations and encourages their support.	
<b>Nurses House</b>	President Mancuso welcomed Executive Director Deb Elliott from Nurses House. Executive Director Elliott informed the members of the mission of Nurses House, which is to offer assistance to RN's who are in financial distress due to illness or disability, with some of their housing, medical or monthly expenses. She stated that Nurses House is a 501 (c)3 nonprofit organization that relies solely on donations and encourages their support.	
<b>NYONEL</b>	President Mancuso welcomed Claire Murray who is speaking on behalf of Executive Director Ann Harrington. Ms. Murray informed the members of the mission of NYONEL, which is to engage, inspire, and advance the practice of New York nursing and emerging leaders. Ms. Murray stated that their annual meeting is taking place on March 17-19, 2019 at the Westchester Marriott in Tarrytown, NY.	

ANA-NY  
2018 Governing Assembly

<p><b>New York State Board for Nursing</b></p>	<p>President Mancuso welcomed Executive Secretary Suzanne Sullivan from the New York State Board for Nursing. Executive Secretary Sullivan highlighted some of the projects with which she is currently involved, including expanding the NP role in advanced care planning and end of life care, online rehabilitation courses for healthcare professionals, and adoption of emergency regulations to allow RNs to administer influenza vaccine without an order. The BON was involved in formulating the minimum 125 hour training requirements for the new Advanced Home Health Aide who must also pass a medication aide exam. She stated that the number of NPs is increasing while the number of the number of LPNs is continuing to decrease.</p>	
<p><b>Committee Reports</b></p>	<p>Full Committee reports were posted in the Book of Reports on the Members Only section of the ANA-NY website prior to the meeting.</p>	<p>President Mancuso introduced Committee representatives to summarize their reports.</p>
<p><b>Audit Committee Report</b></p>	<p>Chair Claire Murray reported that the committee has been reviewing audit reports and financial statements, as well as other reports and is currently validating an audit company and selecting an auditor.</p>	<p>No comments or questions.</p>
<p><b>Bylaws Committee Report</b></p>	<p>Chair Barbara Joslyn stated that there are no changes to the Bylaws this year.</p>	<p>No comments or questions.</p>
<p><b>Legislation Committee Report</b></p>	<p>Chairs Marilyn Dollinger and Beverly Karas- reviewed the 2019 legislative agenda and stated that there is a memo of opposition for the Nurse Licensure Compact on the reverse side. The proposed 2019-2020 Legislative Agenda, which is being brought forward to the membership for a vote, and a list of legislative issues that were monitored over the past year were provided in</p>	<p><b>Motion</b> was made and seconded to approve the 2019-2020 Legislative Agenda as presented. <b>Motion carried</b> unanimously.</p>



ANA-NY  
2018 Governing Assembly

<b>Legislation Committee Report (cont.)</b>	members' folders as well as posted on the Members Only section of the ANA-NY website prior to the meeting. The rationale for selecting the agenda items was addressed.	
<b>Annual Meeting and Conference Planning Committee Report</b>	Chair Gorete Crowe recognized the work of the committee members, in addition to President Mancuso and Executive Director Santelli. She gave a special thanks to Program Manager, Jamilynne Myers and to the sponsors and exhibitors. The committee is beginning plans for the 2019 meeting.	No comments or questions.
<b>Awards Committee Report</b>	Ann Fronczek, BOD liaison to the committee, gave the report on behalf of Chair Rona Levin. She reported that the committee was working on criteria for the awards for 2019: Education, Practice and Hall of Fame.	No comments or questions.
<b>Membership Committee Report</b>	Chair Cecilia Mulvey reported that membership had increased by 800 members over the course of the last year and that if every current member recruited one person to the organization, ANA-NY would have over 10,000 members. The committee also recognizes the need to recruit younger members.	No comments or questions.
<b>Nursing Education Committee Report</b>	Vice President Joanne Lapidus-Graham gave the report on behalf of outgoing Chair Barbara Messina. She stated that the QSEN free CE articles in the <i>ANA New York Nurse</i> newsletter were well received and may be repeated. The poster session was a success and resulted in new members and attendees. She acknowledged that there is a need to recruit more nursing faculty to join the organization. She felt that volunteers for a speakers bureau would need talking points.	No comments or questions.

ANA-NY  
2018 Governing Assembly

<p><b>Other Business</b></p>	<p>President Mancuso welcomed Karen Ballard who gave a report on the BS in 10 Law that was signed into legislation on December 18, 2017 and the 15-years of history that led to its passing.</p>	<p>No comments or questions.</p>
<p><b>New Business</b></p>	<p><b>Dialogue Fora Reports</b>  President Mancuso called on facilitators to give their results.  <b>“What adds value to your membership?”</b>  Secretary Tanya Drake and Directors-at-Large Verlia Brown and Mary Lee Pollard facilitated the session. They reported that some of the first-time attendees of the annual meeting this year came due to the poster presentation and CE’s. They stressed that dynamic speakers on current topics was necessary. The preconference was reviewed positively. The groups also discussed the need to improve social media presence to involve more members and how to attract younger nurses who have only been in their careers for a few years to join the organization. They suggested a virtual conference to make the annual meeting more accessible.  <b>“Strategic Initiatives”</b>  Vice President Joanne Lapidus-Graham and Directors-at-Large Ann Fronczek and Linda O’Brien facilitated the session. Participants were asked to react to the new Vision, Mission, Purpose, and Tagline. They reported that the members: did not want to lose the word “healthcare” in the new ANA-NY tagline and that ‘professional’ was not prominent enough; felt the organization should state it advocates for the profession, not the individual; the vision should keep the concept of healthcare and was not visionary enough; healthcare and nursing should be more prominent in the mission; and the purpose should not deviate from those stated in the bylaws. Participants wanted the Strategic Plan to</p>	<p>President Mancuso thanked participants and stated that these ideas and issues would be addressed by the Board of Directors, staff and committees over the coming year.</p>

ANA-NY  
2018 Governing Assembly

<p><b>New Business (cont.) Dialogue Fora Reports</b></p>	<p>address the participation of more members in the voting process and increase political involvement of the organization by hiring a lobbyist. They want to clarify what makes ANA-NY different from NYSNA and other nursing organizations.</p> <p><b>“Legislative Initiatives”</b> President Lee Mancuso and Treasurer Donna Florkiewicz facilitated the session They reported that few staff nurses are members of ANA-NY and asked their groups how many staffing committees they had in their facilities. Some of the pros and cons of the Safe Staffing Bill were discussed and noted that mandatory staff ratios had not reduced staff turnover nor led to improved patient outcomes in CA. Participants also expressed concerns about the cost of a proposal in the bill to mandate 45 CE’s in a three-year period.</p>	
<p><b>Open Forum for Member Input</b></p>	<p>Ann Marie Treanor asked that the minutes reflect her opposition to home health care aides being able to administer medication. She recommended that ANA-NY oppose it. She also wanted to inform attendees that in end of life care she has found that the Community DNR form is better than the DOH MOLST form.</p>	
<p><b>Nominations and Elections Report</b></p>	<p><b>Tellers’ Report</b> Chair Gertrude Hutchinson informed the members that elections were conducted through Association Voting this year and that participation in the election process remains very low. There were 133 ballots recorded which equals about 2.64% of the membership. She announced the vote counts for each position.</p> <p><b>Declaration of Election</b> Elected were: Elisa Mancuso, President; Susan Penquay, Treasurer; and Francine Buono-Neri and Catherine Murdock, Directors-at-Large.</p>	<p>President Mancuso declared the report accurate and the election valid.</p> <p>Vice-President Joanne Lapidus-Graham administered the oath of office to the newly elected officers.</p>

ANA-NY  
2018 Governing Assembly

<b>Closing Remarks</b>	President Mancuso thanked and recognized Donna Florkiewicz, the outgoing Treasurer, and Linda O'Brien, the outgoing Director-at-Large for their service to the organization. She thanked speakers and everyone for attending and stated how humbled she is by all the support and confidence of the membership. She urged them to continue to advocate not only for themselves but for their communities as well. She recognized the Foundation of NYS Nurses, the Center for Nursing and Nurses House for their collaborative relationships over the years and hopes to unify our collective voices moving forward.	President Mancuso presented the President's Award to Patricia Hurd, Co-Chair of the Annual Meeting and Conference Planning Committee for her years of service and support.
<b>Adjournment</b>	President Mancuso called for a motion to adjourn the 2018 Governing Assembly Business Meeting.	<b>Motion</b> was made and seconded to adjourn the meeting. <b>Motion carried</b> , no opposition. President Mancuso adjourned the meeting at 13:12 hrs.

Respectfully Submitted by,  
Tanya Drake,  
Secretary  
Kennedee Blanchard,  
Recorder