



**2017 ANNUAL MEETING AND CONFERENCE
BOOK OF REPORTS**

Treasurer's Report 2017 Annual Meeting Report

- **Income**

Member dues:	\$309,616
NE-MSD	\$2,539
Annual meeting registration	\$175
Annual meeting sponsors	\$14,500
Organizational affiliates	\$625
NSO Stipend sponsorship	\$10,000
Interest	\$37
Total	\$337,492

- **Expenses**

Administrative support	\$14,200
Advertising	\$4,693
Annual meeting	\$6,354
Business expenses	\$8,567
Committee meetings	\$6,470
Computer support	\$1,315
Donations	\$2,500
Rent	\$13,898
Insurance:	\$2,708
Lobbying BSN in 10	\$2,607
ANA membership assembly	\$2,411
Membership marketing	\$2,381
Office expenses	\$4,987
Professional services	\$7,786
Salaries	\$132,228
Travel for meetings	\$16,795
Utilities	\$926
Total	\$234,796

Net Ordinary Income Jan-Aug 2017 \$102,695

**Budget Impact Related to NE-MSD
ANA-New York, 2017**

	2016 Actual	2017 Budget	Variance
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NE-MSD

INCOME FROM NE-MSD			
<i>Continuing Education</i>			
CE Division	\$ 14,784	\$ 20,000	
<i>Other Income</i>			
Sponsorships	\$ -	\$ -	
TOTAL INCOME Related to NE-MSD	\$ 14,784	\$ 20,000	35.3%
EXPENSE TO NE-MSD			
<i>Fees</i>			
NE-MSD Annual Fee	\$ 6,500	\$ 86,020	
<i>Staff</i>			
Admin Support Services	\$ 8,745		
Clerical	\$ 22,393		
Accounting Services	\$ 24,750		
Program Associate	\$ 51,924		
Part Time Program Associate	\$ 7,525		
Temp to Hire	\$ 6,200		
<i>Services</i>			
CQ Roll Call	\$ 2,943		
Cvent	\$ 7,274		
Microsoft Office	\$ 88		
Other Business	\$ 2,198		
Election America	\$ 2,916		
Other Fees	\$ 248		
TOTAL EXPENSE Related to NE-MSD	\$ 143,702	\$ 86,020	-40.1%
NET DIFFERENCE	\$ (128,918)	\$ (66,020)	-48.8%
ANA-NY SAVINGS		\$ 62,898	

ANA-NY ADDITIONAL

<i>NYS Additional Staff</i>			
Program Associate	\$ -	\$ 51,750	
<i>Services to ANA</i>			
Accounting Services	\$ 24,750	\$ 7,500	
Payroll Services	\$ 11,081	\$ 1,440	
TOTAL EXPENSE Related to ANA-NY	\$ 35,831	\$ 60,690	69.4%
NET DIFFERENCE WITH ANA-NY	\$ (164,749)	\$ (126,710)	-23.1%
ANA-NY SAVINGS		\$ 38,039	

1) Reserves:

Checking Account \$58,824

Savings \$206,174

Merrill Lynch – Conservative \$133,717

Merrill Lynch – Moderately Aggressive \$175,072

2) ANA-New York dues will remain the same for 2018:

- *Full membership* \$260, or \$22.17 monthly (ANA receives \$146)
- *Reduced membership* \$130, or \$11.33 monthly for new RN graduates, full-time RN graduate students, ages 62 and older and not earning more income than allowable under Social Security, and unemployed RNs
- Special membership \$65, or \$5.92 monthly for ages 62 and older and not employed, or totally disabled

Respectfully submitted,

Donna Florkiewicz, BSN, RN, CCRN-CMC, CSC

ANA-NY Treasurer

2017 Annual Report of the Executive Director

During 2017 ANA-NY:

- Was represented at 5 regional, 8 state, 6 national, and 1 international event
- Added 1 Organizational Affiliate
- Increased membership by over 400 members
- Had 13 board committees
- Presented 32 Future Nurse Leader Awards
- Celebrated Nurses Week with insert in Daily News
- Started second year of quarterly newsletter
- Decreased the number of members for whom we do not have an email by more than half
- Joined the Northeast Multistate Division of ANA
- Activated the “Members Only” section of website
- Sponsored 5 events across the state
- Sponsored a Nursing Research Fellow
- Created uniform marketing tagline, PowerPoint presentation, and “one-pager”
- Moved to virtual record-keeping and paperless board meetings

Goals for 2018:

- Increase membership and member retention
- Increase Organizational Affiliates and OA engagement activities
- New York Nurses Change the World anthology
- *Defining Hope* screenings across the state
- Speakers bureau
- ANA-NY continuing education offerings beyond the Annual Meeting and Conference

ANA-NY Bylaws Committee

2017 Annual Report

Members: Tanya Drake, Chair
Verlia Brown
Mei R Fu
Barbara Joslyn
David Keepnews

Additional participants in conference calls and email communications:

William Donovan, Board of Directors Liaison
Jeanine Santelli, Executive Director

Committee Charges:

- Review the bylaws of ANA-New York and recommend corrections or amendments as appropriate.
- Collaborate with ANA's Committee on Bylaws to ensure conformity with ANA's Bylaws.
- Draft the proposed text of all amendments to the ANA-New York bylaws and, upon approval by the Board of Directors, submit them to the Governing Assembly in accordance with the provisions of Article IX.

As in the past two years, the committee continued the process of proposing amendments to bring the ANA-NY Bylaws into compliance with the *New York State Non-Profit Revitalization Act of 2013 (A8072-2013, S5845-2013)*. The Committee utilized guidance provided in the 2016 written communication from ANA Deputy General Counsel, A. Somaschini, as well as ANA-NY legal counsel, H. Fernandez, Esq., in our deliberations.

The call for suggested Bylaws amendments was distributed via email to the ANA-NY membership on January 16 with a return deadline of January 30, 2017. The Bylaws Committee met for a total of 12 hours on conference calls on March 13, 20, 22 and 27 and exchanged over 100 emails. All Bylaws Committee members were present on each conference call and participated in every email chain. T. Drake also attended the ANA-NY Committee Chairs Meeting at the ANA-NY offices on March 28 and met with J. Santelli on March 29 to prepare a final draft copy of the proposed revisions which was then reviewed by the Bylaws Committee.

Every member of the committee voted via email in favor of the final draft document which was then submitted to the ANA-NY Board of Directors, to the ANA Committee on Bylaws for conformity review, and published in the August issue of *ANA-New York Nurse*. ANA's COB response was received July 13 and their suggestions for conformity changes will be presented at the ANA-NY Governing Assembly in September 2017.

2017 Annual Meeting Report

Finance Committee

The ANA-NY Finance Committee is charged with:

- Preparing an annual budget for consideration of the Board of Directors,
- Monitoring the financial status of ANA-NY, reporting its findings to the board, and making recommendations
- Developing ANA-NY financial policies for consideration of the board.

2016-2017 Accomplishments:

- 1) The finance committee met three times by conference call and once face-to-face
- 2) The 2017 budget was created and approved by the board of directors.
- 3) Monthly Profit and Loss statements for 2017 were reviewed, and preliminary suggestions for the 2018 budget were made to the board of directors.
- 4) 2016 ANA-NY financial statements were audited by independent auditor Salvatore Graziano, CPA, and were found to be in accordance with accounting principles accepted in the United States.
- 5) The Finance Committee will meet face-to-face this fall to create the 2018 budget.
- 6) The Finance Committee welcomed new member Maida Lagmay-Polanco.

Chair: Donna Florkiewicz – Treasurer

Members:

Maida Lagmay-Polanco

Susan Read

Veronica Valazza

Nancy Zupa

Elisa Mancuso – ex-officio

ANA-NY 2017 Annual Meeting Report

Name of committee	Legislation Committee
Report details/accomplishments	The committee revised and updated the 2017-2019 Legislative Agenda in response to feedback at the 2016 annual meeting. Legislative and regulatory issues were tracked over the NYS spring 2017 legislative session. ANA-NY co-sponsored the 2017 CANE Lobby Day in Albany for the BS in 10 bill. Four Memos of support were done (see Leg Agenda). Set goal for ANA-NY attendance at all NYSED Board of Nursing meetings going forward. Proposed new format for Legislative Agenda and Legislative Tracking documents for membership to have better understanding of the activities and positions of ANA-NY. Recommended session at annual meeting for members to meet with Leg Committee and ask questions before agenda presented to whole assembly.
Chair Name:	Dr. Marilyn L. Dollinger
Committee Members:	Mel Callan Margaret Carno Easmond Codjoe Cyndy Curran Susan Dewey-Hammer Diane Dwire Tim Higgins Beverly Karas-Irwin Suszanne Reid Jennifer Zuber-Bozek Ex-officio Lee Mancuso (ANA-NY President) Jeanine Santelli (ANA-NY ED)
Board Liaison	Vicki Record (Board liaison)
Number of meetings held:	6 conference calls and one face-to-face meeting after the 2016 annual meeting
Comments/Recommendations to the Board of Directors:	Reaffirm current Bylaws committee charge: 1.Recommend a legislative program to the Board of Directors. 2.Implement the legislative program adopted by the Board of Directors. 3.Monitor trends and developments in legislative and governmental areas as they relate to state or national health policy.
Goals for Coming Year:	As above and consider additional goals: a) funding for a ANA-NY lobbyist b) Initiation of a PAC c) Government affairs staff for ANA-NY d) ANA-NY Leg Committee member attendance at all NYSED Board for Nursing meetings for updates. e) Attendance for Exec Director and Leg Chair at annual ANA S/CNA Lobbyist meetings in Washington.

ANA-NY 2017 Annual Meeting Report

Name of committee	Nominating Committee
Report details/accomplishments	<p>Reviewed election process and use of new election company. Reviewed bylaws and ensured that requirements for election were met. Established timelines for election process. Reviewed submitted nomination forms, available positions and finalized ballot. Candidates will be notified prior to annual meeting of election results. Results of election will be reviewed at annual meeting.</p>
Chair Name:	Winifred Kennedy RN
Committee Members:	Mary Finnin Phyllis Yesso Diane Dwire Patti Tripoli
Board Liaison	None
Number of meetings held:	Phone conference calls and one in person meeting
Comments/Recommendations to the Board of Directors:	It was suggested that the election for member of the Nominations Committee be staggered to allow for continuity. At present the candidate with the highest number of votes is named chair. In a staggered system, the "off year" candidate with the highest number of votes would be "vice chair" and become chair in the second year.
Goals for Coming Year:	The term for this committee ends at the Annual Meeting with the election.

ANA-NY 2017 Annual Meeting Report

Name of committee	Annual Meeting and Conference
Report details/accomplishments	Planned 2017 meeting program. Recruited presenters and vendors. Encouraged NYSSNA participation by combined their meeting with ANA-NY Annual Meeting. Began development of poster session with Education Committee. Explored and recommended 2018 meeting site to Board of Directors.
Chair Name:	Patricia Hurl
Committee Members:	Gorete Crowe Betty Mahoney Marilyn Klainberg Ann Purchase Laura Kasey Deb Wolff
Board Liaison	Linda O'Brien
Number of meetings held:	8 teleconference + 1 on site meeting
Comments/Recommendations to the Board of Directors:	Have meeting of committee chairs to promote communication and decrease duplication of efforts before end of year.
Goals for Coming Year:	Develop poster session for 2018. Explore ways to increase attendance. Increase vendor participation. Continue to promote NYSSNA participation.

ANA-NY 2017 Annual Meeting Report

Name of committee	Audit Committee
Report details/accomplishments	<p>The committee met as a working group to recommend a charge for submission to Bylaws Committee and will convert to a committee once the bylaws are approved. The group met with the auditor who completed the financial audit for 2016 and recommended approval by BOD.</p> <p>The group reviewed with the auditor our current record procedures, accepted recommendations for refinement.</p> <p>Finally the committee sent a recommendation that ANA-NY BOD retain the same individual (firm) for the 2017</p>
Chair Name:	Claire Murray, MS, RN
Committee Members:	Linda O'Brien Mary Lee Pollard Susan Penque Phyllis Yezzo
Board Liaison	Jeanine Santelli
Number of meetings held:	3 by phone
Comments/Recommendations to the Board of Directors:	As above
Goals for Coming Year:	Continue to refine accounting policies to facilitate clarity and consistency. Review future audits and make recommendations to ANA-NY BOD.

ANA-NY 2017 Annual Meeting Report

Name of committee	Awards Committee
Report details/accomplishments	<p>ANA-NY Awards Committee Report 2016-2017</p> <p>The ANA-NY Awards Committee met five times since the September 2016 Convention. Once in person at Meyers NYU on March 2, 2017, and four times by phone conference (March 21, April 28, June 26, and August 2, 2017). Our charge was to develop the criteria and the application process for the awards approved by the ANA-NY Board in 2016. These goals were accomplished. The following awards are now approved: Hall of Fame, Scholarship, Education, Practice, Mentorship, and Policy and Service. The Committee developed a rubric for evaluation of the Hall of Fame award and recommended that this award be presented at the September 2017 meeting of ANA-NY in Albany. The Board approved this recommendation, and that award will be presented on Friday evening, September 15, 2017. The Awards Committee received one nomination for that award from several nominators, and recommended that the first Hall of Fame Award be conferred on Karen Ballard. The Board approved that recommendation. We also reviewed and recommended to the Board the award symbol to be presented to the awardee, which the Board approved.</p> <p>At the August 2 meeting, the Committee unanimously agreed to recommend to the Board another award – The Friends of Nursing Award. This recommendation and the criteria for that award were sent to the Board for their deliberation and vote. Once finalized, we will have a visual model of the ANA-NY Awards, which Dr. Larry Slater is developing.</p> <p>Dr. Santelli with Committee input developed an ANA-NY Awards Policy, which contains the definition and criteria for each award as well as the application process to be followed for nomination, review and approval for all awards.</p> <p>I would like to thank the members of the Awards Committee for their excellent contributions and collegiality.</p>
	<p>Respectfully submitted, Rona F. Levin</p>
Chair Name:	Rona F. Levin
Committee Members:	Susan Apold Emerson Ea Bonnie Lauder Jennifer Morrison-Nahum Lynn Wallesa Priscilla Worrall
Board Liaison	Larry Slater
Number of meetings held:	5
Comments/Recommendations to the Board of Directors:	Approve recommendation for Friends of Nursing Award.
Goals for Coming Year:	Develop rubrics for additional approved awards. Select award candidates for recommendation to the Board.

ANA-NY 2017 Annual Meeting Report

Name of committee	Nursing Education Committee
Report details/accomplishments	<p>2016-2017 Accomplishments:</p> <ul style="list-style-type: none">• Committee member Susan Birkhead attended the Associates Degree / BSN Council in Nursing Meeting and invited Dr. Jeanine Santelli to update the group regarding ANA-NY.• Building on our 2016 work, identification of the NYS Assembly Bill A00760, we conducted a comprehensive review of nursing programs and articulation agreements in NYS. The committee developed a survey and collected data, analyzation of the data. Our data is being utilized within the legislative committee for the Coalition for the Advancement of Nursing and with the Future of Nursing / Academic Progression in Nursing.• This committee in collaboration with the Annual Meeting and Conference Planning Committee creating a rubric for poster presentations and CEU's for the event.• Creation Create a listing of volunteer opportunities to assist community agencies and provide community involvement for nursing students, new graduates or students pursuing advanced education. Listing posted on the ANA-NY web-page. This is in alignment with the Governors focus to promote population health.• Completed a collaborative effort between the National Student Nurses Association of New York State and ANA-NY to create a Fellowship program.• Committee member Susan Birkhead in collaboration with Jessica Steinke (CEI) wrote a column for ANA-NY news about utilizing CEI learning opportunities of webinars, conferences and dinner meetings that are available to ANA-NY without cost regionally throughout New York State.• Committee member Susan Birkhead Susan published in the ANA-NY newsletter a new initiative sponsored by the NYS Health Department: The One and Only Campaign to prevent contamination by improper use of needles.• Committee members Jennifer Bryer and Joanne Lapidus-Graham wrote an article in a series of articles on the topic of Quality and Safety Education for Nurses (QSEN) initiatives for the ANA-NY newsletter.
Chair Name:	Toby Bressler
Committee Members:	Susan Birkhead Jennifer Bryer Frances Crosby Ann Fronczek, Giselle Melendez Maria Mendoza Barbara Messina
Board Liaison	Joanne Lapidus-Graham
Number of meetings held:	11
Comments/Recommendations to the Board of Directors:	<ul style="list-style-type: none">•It is recommended that we include opportunities to represent ANA at the National Student Nurses Association. To assist in ANA brand recognition as well as partnership with SNA to help ease the transition of new graduates' entry into practice.•It is recommended that there be additional administrative support for committee work
Goals for Coming Year:	Continued collaboration with other committees Engagement of Nurse Educators and Faculty of Colleges and Schools of Nursing CEU opportunities Continued publications and presentations on behalf of ANA-NY Education Committee Launching NSNANYS Fellowship program

ANA-NY 2017 Annual Meeting Report

Name of committee	Social Media
Report details/accomplishments	<ul style="list-style-type: none">• Eblasts are now sent out through the Northeast Multistate Division• Continued a Facebook page for ANA-NY which has received almost 584 “likes” and 575 follows since its inception in 2015
Chair Name:	Ann Tahaney
Committee Members:	Sheree Brown-Carter Mary Ellen Connington Barbara Crane Winifred Kennedy Christine Malmgreen Nadia Sultana
Board Liaison	Victoria Record
Number of meetings held:	1
Comments/Recommendations to the Board of Directors:	Have time at Annual Meeting for Committee meetings
Goals for Coming Year:	<ul style="list-style-type: none">• Network with other ANA-NY committees• Assist the board with the development of policies that address the committee’s objectives and procedures• Divide the members’ email addresses into subgroups based on various criteria, such as members who are in Organizational Affiliates