

ANA-NY  
 Governing Assembly Business Meeting  
 November 10, 2023

Agenda Item	Discussion	Motion/Action/Resolution
Opening & Welcome	President Marilyn Dollinger provided the opening remarks and introduced Vice President Tanya Drake to lead the membership in the Pledge of Allegiance. Dr. Gertrude Hutchinson led the membership in the singing of our national anthem. The Central New York/Syracuse Nurses Honor Guard led the Nightingale Tribute ceremony and recognized the nurse colleagues who passed away throughout the past year.	
Introductions	President Dollinger introduced the Officers and Directors of the ANA-NY Board, as well as the office team; Executive Director, Program Manager, Member Engagement Associate, and Communications Coordinator.	
Call to Order		President Dollinger called the Governing Assembly Business Meeting to order at 3:50 pm on Friday, November 10, 2023.
Procedural Matters	President Dollinger recognized Secretary Gertrude Hutchinson to go over procedural matters, including the availability of the Annual Meeting Book of Reports on the Members Only section of the ANA-NY website and in the Governing Assembly section of the conference app, as well as the procedure for	

	addressing the membership including Point of Order/Question and Motions or Discussions.	
Establishment of a Quorum	Secretary Hutchinson read the requirements for the establishment of a quorum at the Governing Assembly, which includes at least five members of the Board, one of whom shall be the President or Vice-President, and at least 25 members present at the meeting.	
Declaration of Quorum	<p><u>Board of Directors</u>  <b>Present:</b> Marilyn Dollinger (President); Tanya Drake (Vice President); Phyllis Yezzo (Treasurer); Gertrude Hutchinson (Secretary); James Connolly (Director); Giselle Gerardi (Director); Susan Chin (Director); Sarah Miner (Director); Kimberly Velez (Director)</p> <p><u>Membership</u>  Signed attendance indicated more than 120 members were present.</p>	President Dollinger declared a quorum present.
Acceptance of Business Meeting Agenda	President Dollinger stated that the Governing Assembly Business Meeting agenda was provided in the conference app, as well as, on the Members Only section of the ANA-NY website prior to the meeting.	Motion was made and seconded to accept the Governing Assembly Business Meeting agenda as written. Motion carried unanimously.
Acceptance of Standing Rules	President Dollinger stated that the standing rules for the Governing Assembly was provided in the conference app, as well as, on the Members Only section of the ANA-NY website prior to the meeting.	Motion was made and seconded to accept the Standing Rules of the Governing Assembly as written. Motion carried unanimously.
<b>Special Guests</b>		
New York State Education Department (NYSED)	President Dollinger informed the members that Executive Secretary, Suzanne Sullivan, from the New York State Board for Nursing was unable to attend the conference in person but provided an update regarding the NYS Nursing Profession, which can be found under Resources in the conference app.	

<p>Foundation of NYS Nurses, Nurses House, and the NYS Action Coalition (NYSAC)</p>	<p>President Dollinger welcomed Executive Director, Deb Elliott, from the Center for Nursing at the Foundation of New York State Nurses (CFN) and Nurses House, and co-lead for NYSAC. Ms. Elliott stated that the Center for Nursing was proud to honor ANA-NY with the Nightingale Award at their Nightingale Gala this year. She informed the members that the office building is on the market for sale as they no longer need a building of that size, that the Center for Nursing Research remains active, and that the Center for Nursing is a member of the National Forum of State Nursing Workforce Data Centers and works in collaboration with the Center for Health Workforce Studies.</p> <p>Ms. Elliott gave a brief description of Nurses House and their mission and reminded everyone that there will be a walk tomorrow morning to help raise funds for nurses in need.</p> <p>She also gave a brief description about the New York State Action Coalition (NYSAC) and informed the members that there is a national Campaign for Action that they can get involved with also.</p>	
<p>New York Organization for Nursing Leadership (NYONL)</p>	<p>President Dollinger welcomed Kathryn Pagliaroli from the New York Organization for Nursing Leadership (NYONL). Ms. Pagliaroli informed the members that NYONL is an affiliate of the American Organization for Nursing Leadership (AONL) and that they currently have 620 members who are split up into six regions throughout the State. She talked about their Annual Meeting and Leadership Conference, which is held during the month of September in Tarrytown, NY every year, and the 2022</p>	

	<p>self-care study, which was conducted by the Research Committee, and is currently in the process of getting published. She also informed the members that the Public Policy Committee is planning a workplace safety walk in April to coincide with Workplace Violence Prevention Awareness Month, Executive Director, Ann Harrington, was appointed to the Nursing Education Commission, and that NYONL is part of the New York Nursing Alliance (NYNA).</p>	
<p>National Student Nurses' Association (NSNA)</p>	<p>President Dollinger welcomed President, Lauren Lodico, from the National Student Nurses' Association (NSNA). Ms. Lodico stated that she is a nursing student at Molloy University and is the Past President of the Nursing Students Association of New York State (NSANYS). She informed the members that long time Executive Director, Diane Mancino, retired this year and that Kenya Williams was appointed as the new Executive Director of NSNA in August. She talked about their 41<sup>st</sup> Midyear Conference, which took place on November 2-5 in San Diego, CA, their most successful conference to date with over 300 students in attendance, and their 72<sup>nd</sup> Annual Convention, which will be held on April 3-7, 2024, in Lake Buena Vista, FL.</p>	
<p>Nurses Middle College Charter High School – Capital Region (NMC-CR)</p>	<p>President Dollinger welcomed founding member and Chair of the Board of Trustees, Susan Birkhead, from the Nurses Middle College Charter High School – Capital Region (NMC-CR). Dr. Birkhead informed the members of the school's mission, which is to prepare a diverse group of students to become the highly educated and professional nursing workforce of the future, that the school was modeled after the Rhode Island Nurses Institute Middle College</p>	

	Charter High School (RINI-MC) in Providence, RI, and that it currently has 50 students enrolled in the program.	
Reports	President Dollinger recognized Vice President Tanya Drake.	Vice President Drake called on President Dollinger to provide her President's report.
President's Report	President Dollinger informed the members that her detailed report was available in the Book of Reports on the Members Only section of the website prior to the meeting and in the conference app. She stated that she has done over 40 presentations on ANA-NY's behalf this past year, which have mostly been about policy and advocacy, and that her goal is to help others understand that what nurses do at the bedside is so important and that solutions that become law have a significant impact on nurses. She talked about the newly formed Special Interest Groups (SIGs), for which there are 4 active groups, and ANA-NY's Organizational Affiliates that hold monthly Legislative Priorities meetings.	Vice President Drake returned the chair to President Dollinger.
Secretary's Report	President Dollinger called on Secretary Gertrude Hutchinson to provide her report. Secretary Hutchinson thanked this year's conference sponsors, Nurses Service Organization (NSO), Bull Moose Club (BMC), New York Organization for Nursing Leadership (NYONL), NYS Department of Corrections and Community Supervision, Association of Women's Health, Obstetric and Neonatal Nurses New York (AWHONN), Blue Ocean/Mass Mutual, Davin Healthcare, Health eCareers, Hikma Pharmaceuticals, Montefiore	

	<p>Medical Center, Quality Nurses Agency, Inc., Rome Health, The Morel Company, University at Buffalo School of Nursing, Western Governors University, and the Nurse Licensure Compact. She stated that the Board of Directors (BOD) met monthly to review the financials, receive updates on committee work, and conduct business of the association. She also mentioned that updates on Board activity are posted in the Board Buzz column of the quarterly newsletter and that the Board minutes are maintained on the website.</p>	
<p>Acceptance of 2022 Governing Assembly Minutes</p>	<p>Secretary Hutchinson stated that the 2022 Governing Assembly minutes were posted on the Members Only section of the website prior to the meeting and in the conference app.</p>	<p>Motion was made and seconded to accept the 2022 Governing Assembly minutes as written. Motion carried unanimously.</p>
<p>Acceptance of 2024-2027 Strategic Plan</p>	<p>Secretary Hutchinson stated that based on the dialogue forum held at last year's annual conference in Niagara Falls, NY, the Board of Directors further developed the strategic recommendations of the membership and drafted the 2024-2027 Strategic Plan, which can be found in the conference app and on the Members Only section of the website for review and approval.</p>	<p>Motion was made and seconded to accept the 2024-2027 Strategic Plan as written. Motion carried unanimously.</p>
<p>Treasurer's Report</p>	<p>President Dollinger called on Treasurer Phyllis Yezzo to provide her report. Treasurer Yezzo stated that the Treasurer's Report was posted in the Book of Reports on the Members Only section of the website prior to the meeting and in the conference app. She stated that her report represents the income and expenses from January - August 2023 and that both the income and expenses were consistent with those from 2022. Investment income reflects modest gains of .78% throughout 2022. She stated that the Board of Directors review the financials monthly and that the</p>	<p>The 2024 budget will be prepared in November and submitted to the Board of Directors for approval in December 2023.</p>

	<p>Association continues to move cash to moderately aggressive investments routinely throughout the year and that their investments with Merrill Lynch reflect market trends in a turbulent economy. She reported that the Finance Committee met virtually in 2023 to review the Profit and Loss statements and the investment portfolio. Merrill Lynch presented current standings and recommendations to the Finance Committee and Board of Directors in the fall of 2022, where the recommendation was to move out conservative investments to complement our moderately aggressive investment, which has been a fruitful recommendation.</p>	
Executive Director's Report	<p>President Dollinger called on Executive Director, Jeanine Santelli to give her report. Executive Director Santelli stated that her detailed report is available in the Book of Reports on the Members Only section of the website and in the conference app. She was thrilled to announce that after a dip in membership last year, the association is back up to over 8,700 members and is still growing, which she attributes to the expansion of member benefits. She presented on the demographics of ANA-NY members which included location by zip code, position, work setting, gender, ethnicity, and education. She informed the members about the launch of the new ANA-NY app, which will be coming out in 2024, and that the New York League for Nursing (NYLN) was added to the list of Organizational Affiliates (OAs). She provided a quick overview of the qualification criteria and benefits of being an OA as well.</p>	
Committee Reports	<p>Full committee reports were posted in the Book of Reports on the Members Only section of the website prior to the meeting and in the conference app.</p>	

	<p>Standing Committees:</p> <ul style="list-style-type: none"> <li>• Audit</li> <li>• Bylaws</li> <li>• Finance</li> <li>• Legislation</li> <li>• Nominations &amp; Elections</li> </ul> <p>Other Committees:</p> <ul style="list-style-type: none"> <li>• Awards</li> <li>• Program</li> <li>• Nursing Education</li> </ul>	
<p>Audit Committee Report</p>	<p>Beverly Karas-Irwin gave the Audit Committee report on behalf of Chair, Amy Bivona-Carmignani. She reported that the committee selected an auditor to conduct the annual financial review, for which they received a clean review letter, and submitted the annual 990 tax form on time.</p>	
<p>Bylaws Committee Report</p>	<p>Chair Catherine Finlayson reported that the committee received several Bylaws amendments, which were vetted by the committee and Board of Directors and were determined to be editorial and therefore able to be implemented by the committee. Per ANA requirements, the Bylaws were sent to the ANA Bylaws Committee for a three-year review to ensure that our Bylaws are harmonious with ANA's. As a result of that review, ANA-NY is required to add the amendment that was sent in the Call to Meeting, which can be found on the Conference webpage and in the conference app. She moved to approve the Bylaws amendment, which includes the membership rights language, "receive a membership card and the official ANA news periodical".</p>	<p>Motion was made and seconded to approve the Bylaws amendment as written. Motion carried unanimously.</p>



<p>Legislation Committee Report</p>	<p>Chair Jessica Varghese reported that the committee met monthly and reviewed almost 100 bills, 20 of which were passed in both the Assembly and Senate. One significant bill signed by Governor Hochul allows for 1/3 of clinical training to be completed through simulation experiences. This bill will go into effect on November 11, 2023. Another bill which was signed enables registered nurses to carry out certain procedures without a patient specific order from the attending practitioner. These include electrocardiogram tests to detect signs and symptoms of acute coronary syndrome, point-of care blood glucose tests to evaluate acute mental status changes in persons with suspected hypoglycemia, administering test and intravenous lines to persons that meet severe sepsis and septic shock criteria, and administering tests to determine pregnancy. The Legislation Committee issued a Memorandum in Support of the clinical preceptor tax credit, which would provide an income tax credit to health care professionals who provide preceptor instruction to health care professional students.</p> <p>She reported that the committee and Board of Directors have reviewed the 2024 Legislative Priorities, which are essentially the same as this year's priorities, and that beginning next year, the committee will be asking the membership to approve legislative priorities for the 2-year period of the legislative session. She made a motion to approve the 2024 Legislative Priorities.</p>	<p>Motion was made and seconded to approve the 2024 Legislative Priorities as written. Motion carried unanimously.</p>
<p>ANA-NY Political Action Coalition (PAC)</p>	<p>Mel Callan reported that they received donations for the PAC and thanked everyone for their support.</p>	

Question from Floor	Karen Ballard stated that it doesn't make sense for legislation to determine/identify certain procedures that nurses can practice and that it should be left to the State to determine the scope of practice.	Amy Kellogg stated that the language was included in the COVID Executive Order, which is why it was extended into the legislative conversation.
Nominations & Elections Committee Report	<p>Chair Kerlene Richards reported that elections were conducted through Association Voting again this year and was pleased to announce that 402 members voted, which was a 4.78% turnout. Although it is not robust, it far exceeds the barely 1% response that we have had for many years. She announced the vote counts for each candidate and encouraged members to make sure their voices are heard at next year's elections.</p> <p><b>Vote Counts:</b></p> <p><b>Vice President and Membership Assembly Alternate to the President:</b></p> <p>Tanya Drake – 227  Nora Higgins – 165  Abstain – 10</p> <p><b>Secretary:</b></p> <p>Kimberly Velez – 392  Abstain – 10</p> <p><b>Director-at-Large:</b></p> <p>Giselle Gerardi – 240  Seon Lewis-Holman – 226  Theodora Levine – 200  Carrie Barber – 195</p>	President Dollinger declared the report accurate and the election valid. She thanked everyone who volunteered to run for office and everyone who voted.

Suzanne Soltysik – 190  
Abstain – 8

**Nominations & Elections Committee Member:**

Nadia Joseph – 326  
Gertrude Hutchinson – 238  
Elisa Mancuso – 184  
Kelli Baron-Cadiz (write-in) – 1  
Abstain – 4

**Membership Assembly Representatives & Alternates:**

Kerlene Richards – 330  
Jessica Varghese – 316  
Kimberly Velez – 285  
Verlia Brown – 261  
Giselle Gerardi – 236  
Tanya Drake – 218  
Elisa Mancuso – 205  
Nancy Smail – 169  
Jacqueline Kirk – 52  
James Connolly (write-in) – 1  
Kelli Baron-Cadiz (write-in) – 1  
Stacey Kelland (write-in) – 1  
Abstain – 7

**Election Results:**

**Vice President and Membership Assembly  
Alternate to the President:** Tanya Drake

	<p><b>Secretary:</b> Kimberly Velez</p> <p><b>Directors-at-Large:</b> Giselle Gerardi, Seon Lewis-Holman, and Theodora Levine.</p> <p><b>Nominations and Elections Committee Members:</b> Nadia Joseph (chair-elect) and Gertrude Hutchinson.</p> <p><b>Membership Assembly Representatives:</b> Kerlene Richards, Jessica Varghese, Kimberly Velez, Verlia Brown, Giselle Gerardi, and Tanya Drake.</p>	
Swearing in of New Officers	President Dollinger administered the oath of office to the newly elected officers: Tanya Drake, Kimberly Velez, Giselle Gerardi, Seon Lewis-Holman, and Theodora Levine.	
Closing Remarks, President's Awards, Recognition of Outgoing Board Members, and Recognition of Organizational Affiliates	President Dollinger thanked and recognized outgoing Secretary, Gertrude Hutchinson and outgoing director, Susan Chin for their service to the organization over the past 2 and 4 years respectively and provided each of them with a certificate of appreciation. She presented the 2023 ANA-NY President's Award to Dr. Kenya Beard, Inaugural Dean and Chief Academic Officer at Mercy College's School of Nursing, and Lauren Lodico, a nursing student at Molloy University who serves as President of the National Student Nurses Association (NSNA). She also recognized ANA-NY's Organizational Affiliates and presented each of them with a certificate. Organization affiliates include PNASC, Chi Gamma Chapter Sigma, PNAWNY, GVNA, PNASCNY, MVNA, NACLI, PNARC, NNYPNO,	

	NYSANA, PNADP, NYSASN, PNANY, GNYCBNA, and NYLN.	
Adjournment	President Dollinger called for a motion to adjourn the 2023 Governing Assembly Business Meeting.	Motion was made and seconded to adjourn the meeting. Motion carried unanimously. President Dollinger adjourned the meeting at 5:04 pm on Friday, November 10, 2023.

Respectfully Submitted by,  
Kennedee Blanchard, Member Engagement Associate